



EFFECTIVE IMMEDIATELY

Pursuant to Resolution No. 2020-16, the City Hall lobby will be closed until April 13, 2020. City staff will continue to work during this time.

City Hall lobby hours will be as follows:

MONDAY – SATURDAY 7 AM – 6 PM

Building*, Planning and Engineering Permits will be the only services offered, *no other face-to-face services will be provided at this time.* Limited field inspections will be available on Saturday between 10 AM – 2 PM, however appointments must be made by 4 PM on Thursday. Call 909-797-2489, ext. 258 or email buildingandsafety@yucaipa.org to schedule a field inspection.

*Building permits will only be issued between 8 AM – 5 PM on Saturday.

Prior to **making a lobby appointment**, we are asking all visitors to self-assess using the following questions:

- Have you, someone living in your household, someone you have been in close or frequent contact with, or someone you are caring for been diagnosed with COVID-19 (Coronavirus) or had any contact with a confirmed case of COVID-19?
- In the last 14 days, have you, someone living in your household, someone you have been in close or frequent contact with, or someone you are caring for returned from, or made a travel connection through a CDC Level 2 or Level 3 Country (i.e. China, Iran, most European Countries, United Kingdom, Ireland, Malaysia or South Korea)?
- Do you currently have, or have you had within the last 24 hours, cold or flu symptoms, including a fever, shortness of breath, body aches and coughing?

If the answer to all these questions is “NO,” please call (909) 797-2489 for assistance in obtaining entrance to City Hall. ***The City reserves the right to take your temperature remotely to ensure you are fever free.*** This may include setting up an appointment to enhance social distancing and minimize the number of customers at one time. **Only 1 customer** will be granted access at one time.

If any of the answers to the questions is “Yes,” we ask that you still please call the number above so we may see how we may assist your need through other means besides face-to-face.

We appreciate your patience and understanding as we all work together to minimize the impacts and spread of COVID-19.