

City of Yucaipa  
City Council Minutes  
Regular Meeting of November 23, 2015

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A Regular meeting of the City Council of the City of Yucaipa, California was called to order in the Council Chambers, 34272 Yucaipa Boulevard, Yucaipa, California, on November 23, 2015 at 6:00 PM.

**PRESENT:** Denise Hoyt, Mayor  
Greg Bogh, Mayor Pro Tem  
David Avila, Councilmember  
Bob Duncan, Councilmember  
Dick Riddell, Councilmember  
Ray Casey, City Manager  
Jennifer Shankland, Deputy City Manager/City Clerk  
David Snow, City Attorney

**ABSENT:** None

**CONVENE CITY COUNCIL**

The meeting was opened with the Pledge of Allegiance led by YCJUSD Superintendent Cali Binks.

**SPECIAL PRESENTATIONS**

Mayor Hoyt and the City Council presented Certificates of Appreciation to volunteers that participated in the 2015 "Make a Difference Day".

**CONSENT AGENDA**

Mayor Hoyt asked if there were any Consent Agenda items to be removed for discussion. No items were removed for discussion.

1. **SUBJECT:** APPROVE COUNCIL MINUTES OF NOVEMBER 9, 2015

**RECOMMENDATION:** That City Council approve City Council Minutes of November 9, 2015.

2. **SUBJECT:** CANCELLATION OF DECEMBER 28, 2015 CITY COUNCIL MEETING

**RECOMMENDATION:** That City Council cancel its regularly scheduled meeting of December 28, 2015.

3. **SUBJECT:** ACCEPTANCE OF CONTRACT WORK – 13<sup>TH</sup> STREET SPORTS COMPLEX- UTILITY INSTALLATIONS– PROJECT NO. 11002

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**RECOMMENDATION:** That City Council:

1. Accept the contract and extension work completed by Torga Electrical, Inc. for the 13th Street Sports Complex- Utility Installation Project - Project 11002 in the amount of \$30,810; and
2. Approve the final payment for the project; and
3. Authorize the recordation of the Notice of Completion.
4. **SUBJECT:** APPROVAL OF GOVERNMENT BANKING SERVICES AGREEMENT

**RECOMMENDATION:** That City Council approve and authorize the City Manager *and City Attorney to negotiate and the City Manager* to execute the Government Banking Services Agreement with Wells Fargo Bank, N.A. for a period of three years with an option for two one-year extensions.

5. **SUBJECT:** APPROVAL OF FINAL PARCEL MAP NO. 19556

**RECOMMENDATION:** That City Council approve Final Parcel Map No. 19556 and authorize the recordation of the map from Greg Davis and Shelley Davis.

6. **SUBJECT:** FIRE STATION #2 RADIO EQUIPMENT

**RECOMMENDATION:** That City Council:

1. Approve and authorize the City Manager to execute the purchase of radios and ancillary equipment from Comtronix Communications Inc., in the amount of \$15,080.72; and
2. Dispense with the formal bidding procedures required by section 2.40.060 of Ordinance No. 90.42, upon finding that it is impractical to follow such procedures for the purchase of radios and ancillary equipment and that the public welfare would be promoted by dispensing with the same; and
3. Direct staff to donate Fire Station #2's existing radio equipment to Comtronix Communications Inc. for display use in the Comtronix Communications Inc. Museum of radio history.

**ACTION:** MOTION BY MAYOR PRO TEM BOGH, SECOND BY COUNCILMEMBER AVILA, CARRIED 5-0, TO APPROVE CONSENT AGENDA ITEMS NO. 1 THROUGH 3 AND 5 THROUGH 6.

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**ACTION: MOTION BY MAYOR PRO TEM BOGH, SECOND BY COUNCILMEMBER AVILA, CARRIED 5-0, TO APPROVE CONSENT AGENDA ITEM NO. 4 AS AMENDED.**

**PUBLIC COMMENT**

None

**MAYOR AND COUNCILMEMBER BUSINESS (REPORTS)**

7. **SUBJECT: CITY COUNCIL REORGANIZATION**

**RECOMMENDATION:** That City Council choose one of its members as Mayor and another of its members as Mayor Pro Tem.

**DISCUSSION:** Deputy City Manager/City Clerk Shankland introduced the Agenda Report and declared nominations open for the office of Mayor.

Councilmember Avila nominated Councilmember Riddell for the office of Mayor.

Councilmember Bogh nominated Councilmember Hoyt for the office of Mayor.

Deputy City Manager/City Clerk Shankland closed nominations for the office of Mayor.

Deputy City Manager/City Clerk Shankland called for 3 affirmative votes.

**ACTION: THREE AFFIRMATIVE VOTES WERE RECEIVED FROM COUNCILMEMBER BOGH, COUNCILMEMBER DUNCAN, AND COUNCILMEMBER HOYT, CARRIED 3-2 (COUNCILMEMBER AVILA AND COUNCILMEMBER RIDDELL VOTED NOE), TO SELECT COUNCILMEMBER HOYT FOR THE OFFICE OF MAYOR.**

Deputy City Manager/City Clerk Shankland declared nominations open for the office of Mayor Pro Tem.

Councilmember Hoyt nominated Councilmember Bogh for the office of Mayor Pro Tem.

Deputy City Manager/City Clerk Shankland closed nominations for the office of Mayor Pro Tem.

Deputy City Manager/City Clerk Shankland called for 3 affirmative votes.

**ACTION: AFFIRMATIVE VOTES WERE RECEIVED FROM COUNCILMEMBER AVILA, COUNCILMEMBER BOGH, COUNCILMEMBER**

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**DUNCAN, COUNCILMEMBER HOYT, AND COUNCILMEMBER RIDDELL, CARRIED 5-0, TO SELECT COUNCILMEMBER BOGH FOR THE OFFICE OF MAYOR PRO TEM.**

8. **SUBJECT:** COMMUNITY ACTIVITY GRANT ACCOUNTABILITY REPORTS AND FISCAL YEAR 2015/2016 IN-KIND GRANT REQUESTS FROM THE KIWANIS OF YUCAIPA VALLEY AND VISION QUEST

**RECOMMENDATION:** That City Council:

1. Receive the Fiscal Year 2014/2015 Community Activity Grant Accountability Reports and deem the program requirements complete for the Best Hometown Celebrations – Yucaipa’s Extreme Makeover and Yucaipa Calimesa Joint Unified School District – 2015 Commencement Ceremony; and
2. Review and consider the FY 2015/2016 Community Activity Grant Application submitted by the Kiwanis of Yucaipa Valley requesting \$202.50 for in-kind support to waive the rental fee for the Yucaipa Community Center Banquet Room; and
3. Review and consider the FY 2015/2016 Community Activity Grant Application submitted by Vision Quest requesting \$700 for in-kind support to waive the rental fee for the Yucaipa Community Center Banquet Room, Meeting Room and Kitchen.

**DISCUSSION:** Deputy City Manager/City Clerk Shankland presented the Agenda Report.

**ACTION:** MOTION BY COUNCILMEMBER AVILA, SECOND BY COUNCILMEMBER RIDDELL, CARRIED 5-0, TO APPROVE STAFF RECOMMENDATION.

**POSSIBLE ACTION ON PENDING LEGISLATION**

None

**DEPARTMENT REPORTS**

9. **SUBJECT:** 2015 MAKE A DIFFERENCE DAY WRAP-UP REPORT

**RECOMMENDATION:** That City Council receive and file the wrap-up report for work completed by staff and volunteers on the 2015 Make a Difference Day projects.

**DISCUSSION:** Community Services Supervisor Wolfe presented the Agenda Report.

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After Council discussion, the following Motion was made:

**ACTION: MOTION BY COUNCILMEMBER DUNCAN, SECOND BY MAYOR PRO TEM BOGH, CARRIED 5-0, TO APPROVE STAFF RECOMMENDATION.**

10. **SUBJECT: 2016 YUCAIPA MUSIC AND ARTS FESTIVAL ENTERTAINMENT SELECTION**

**RECOMMENDATION: That City Council:**

1. Confirm the selection of a headline entertainment artist for the 2016 Yucaipa Music and Arts Festival; and
2. Authorize the City Manager to execute a contract with the selected headline entertainment artist; and
3. Authorize the City Manager, or his designee, to administer the terms of the contract; and
4. Approve an additional allocation in the amount of \$13,000 from the 2015/2016 General Fund Contingency Account to the FY 2015/2016 YMAF Budget to offset the increase in cost for the headline entertainment.

**DISCUSSION: Community Services Supervisor Wolfe presented the Agenda Report.**

After Council discussion, the following Motion was made:

**ACTION: MOTION BY COUNCILMEMBER AVILA, SECOND BY MAYOR HOYT, CARRIED 3-2 (COUNCILMEMBER DUNCAN AND COUNCILMEMBER RIDDELL VOTED NOE), TO APPROVE STAFF RECOMMENDATION AND SELECT CREEDENCE CLEARWATER REVISITED AS THE HEADLINE ENTERTAINMENT FOR THE 2016 YUCAIPA MUSIC AND ARTS FESTIVAL.**

11. **SUBJECT: CONCRETE FLATWORK AT FIRE STATION NO. 2 & 3, PROJECT NO. 11010.**

**RECOMMENDATION: That City Council:**

1. Award and authorize the Mayor to execute a contract, and the City Manager or his designee to administer the terms of the contract to the lowest responsible bidder, TSR Construction and Inspection of Rancho Cucamonga, Ca. in the total amount of \$48,417 for the Concrete Flatwork at Fire Station No. 2 & 3 Project; and
2. Amend the Fiscal Year 2015/2016 Amended Capital Improvement Program by adding the Concrete Flatwork at Fire Station No. 2 & 3 Project and by allocating the

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amount of \$41,000 to the Project from the Fire Capital Replacement Carryover account; and

3. Approve the plans and specifications prepared for the projects.

**DISCUSSION:** Director of Public Works Hemsley presented the Agenda Report.

**ACTION: MOTION BY COUNCILMEMBER RIDDELL, SECOND BY MAYOR PRO TEM BOGH, CARRIED 5-0, TO APPROVE STAFF RECOMMENDATION.**

12. **SUBJECT:** CHANGE ORDER NO. 1 – 2015/2016 STREET REHABILITATION PROGRAM- PROJECT NO. 11003

**RECOMMENDATION:** That City Council:

1. Authorize the City Manager to approve Change Order No. 1 in the amount of \$180,000 for the 2015/2016 Street Rehabilitation Program – Project No. 11003; and
2. Approve and authorize the City Manager, or his designee, to execute and administer the terms of the agreement with the Yucaipa Valley Water District (YVWD) to reimburse the City of Yucaipa the amount of \$41,400 to offset a portion of the costs to rehabilitate the asphalt on segments of Cedar Avenue, Adams Street, Adams Court, Adams Lane and Comberton Street; and
3. Approve a revised construction contract contingency amount for the 2015/2016 Street Rehabilitation Program in the amount of \$89,400; and
4. Amend the FY2015/2016 Capital Improvement Program by allocating the amount of \$38,000 in Unallocated Pavement Management Program funds to the 2015/2016 Street Rehabilitation Program.

**DISCUSSION:** City Engineer Preciado presented the Agenda Report.

After Council discussion, the following Motion was made:

**ACTION: MOTION BY COUNCILMEMBER RIDDELL, SECOND BY MAYOR PRO TEM BOGH, CARRIED 5-0, TO APPROVE STAFF RECOMMENDATION.**

13. **SUBJECT:** AWARD OF CONTRACT – 2014/2015 CONCRETE PROGRAM – PROJECT NO. 10972

**RECOMMENDATION:** That City Council:

1. Award and authorize the Mayor to execute a contract in the amount of \$97,548.50, with KAD Paving Co. of Yucaipa, CA for the 2014/2015 Concrete Project – Project No. 10972; and

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2. Approve the amount of \$20,000 for construction contract contingency and the amount of \$7,000 for construction contract administration and inspection, for a total construction budget in the amount of \$124,548.50; and
3. Approve the Plans and Specifications prepared for the Project.

**DISCUSSION:** City Engineer Preciado presented the Agenda Report.

After Council discussion, the following Motion was made:

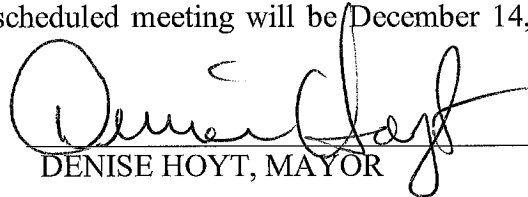
**ACTION: MOTION BY COUNCILMEMBER RIDDELL, SECOND BY COUNCILMEMBER DUNCAN, CARRIED 5-0, TO APPROVE STAFF RECOMMENDATION.**

**ANNOUNCEMENTS**

Mayor Hoyt invited the community to the Winterfest on Saturday.

**ADJOURNMENT**

The meeting adjourned. The next regularly scheduled meeting will be December 14, 2015 at 6:00 PM.

  
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DENISE HOYT, MAYOR

ATTEST:

  
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JENNIFER SHANKLAND  
CITY CLERK