

City of Yucaipa
City Council Minutes
Regular Meeting of February 27, 2017

A Regular meeting of the City Council of the City of Yucaipa, California was called to order in the Council Chambers, 34272 Yucaipa Boulevard, Yucaipa, California, on February 27, 2017 at 6:00 PM.

PRESENT: Dick Riddell, Mayor
Greg Bogh, Mayor Pro Tem
Denise Allen, Councilmember
David Avila, Councilmember
Ray Casey, City Manager
Jennifer Shankland, Deputy City Manager/City Clerk
David Snow, City Attorney

ABSENT: Bob Duncan, Councilmember

CONVENE CITY COUNCIL

The meeting was opened with the Pledge of Allegiance led by Explorer Ali Darwish.

City Manager Casey requested that the third item under Closed Session be removed from the Agenda and presented at a later date.

ACTION: MOTION BY COUNCILMEMBER ALLEN, SECOND BY MAYOR PRO TEM BOGH, CARRIED 4-0-1-0 (COUNCILMEMBER DUNCAN ABSENT), TO REMOVE THE THIRD ITEM UNDER CLOSED SESSION FROM THE AGENDA AND PRESENT IT AT A LATER DATE.

CONSENT AGENDA

Mayor Riddell asked if there were any Consent Agenda items to be removed for discussion. No items were removed for discussion.

1. **SUBJECT:** APPROVE COUNCIL MINUTES OF FEBRUARY 13, 2017

RECOMMENDATION: That City Council approve City Council Minutes of February 13, 2017.

2. **SUBJECT:** APPROVAL OF FINAL PARCEL MAP NO. 19758

RECOMMENDATION: That City Council approve Final Parcel Map No. 19758 and authorize the recordation of the map from Anza Butterfield Road 34, LLC.

3. **SUBJECT:** REAUTHORIZING THE PUBLIC, EDUCATIONAL, AND GOVERNMENTAL ACCESS SUPPORT FEE

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RECOMMENDATION: That City Council waive further reading and adopt Ordinance No. 357, reauthorizing and readopting the City's Public, Educational, and Governmental Access Support Fee.

ACTION: MOTION BY COUNCILMEMBER AVILA, SECOND BY COUNCILMEMBER ALLEN, CARRIED 4-0-1-0 (COUNCILMEMBER DUNCAN ABSENT), TO APPROVE CONSENT AGENDA ITEMS NO. 1 THROUGH 3.

PUBLIC COMMENT

Luke Salisbury, Yucaipa, stated that he is a boy scout with Troop# 35 and is working hard toward his eagle rank and will complete his eagle project sometime in March with a flag pole at the 13th Street Sports Park. Luke thanked the Council and City staff for their assistance with his project.

Linda Kincaid, presented handouts and stated the need to bring awareness to elder abuse occurring in nursing homes including a facility in Yucaipa and the failure of law enforcement to respond.

William Hughes, Yucaipa, stated that there are several potholes along 7th Street at Mariposa Street and would like the City to fill them. Additionally, Mr. Hughes stated that signs posted for various yard sales are up week after week all over the City and would like the City to address the policy on this and lack of enforcement by Code Enforcement on the weekends.

MAYOR AND COUNCILMEMBER BUSINESS (REPORTS)

4. **SUBJECT:** PURPLE HEART CITY PROCLAMATION

RECOMMENDATION: That City Council proclaims Yucaipa as a Purple Heart City and designates March 24, 2017 as the official date to remember and recognize veterans who are recipients of the Purple Heart Medal, and authorize the Mayor and City Council members to sign a proclamation to that effect.

DISCUSSION: City Manager Casey presented the Agenda Report.

After Council discussion, the following Motion was made:

ACTION: MOTION BY COUNCILMEMBER AVILA, SECOND BY COUNCILMEMBER ALLEN, CARRIED 4-0-1-0 (COUNCILMEMBER DUNCAN ABSENT), TO APPROVE STAFF RECOMMENDATION.

POSSIBLE ACTION ON PENDING LEGISLATION

None

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DEPARTMENT REPORTS

5. **SUBJECT:** PURCHASE MOBILE MODULES FOR CITYVIEW LAND MANAGEMENT SOFTWARE

RECOMMENDATION: That City Council:

1. Find that the public interest will not be best served by a formal proposal process, dispense with the formal solicitation of proposals/qualifications and award the purchase of the CityView Mobile Modules, to Harris Computer Systems of Chicago, IL; and
2. Approve and authorize the purchase of Mobile Modules for CityView Land Management Software in the amount of \$18,032.

DISCUSSION: Information Systems Administrator Underwood presented the Agenda Report.

After Council discussion, the following Motion was made:

ACTION: MOTION BY COUNCILMEMBER ALLEN, SECOND BY MAYOR PRO TEM BOGH, CARRIED 4-0-1-0 (COUNCILMEMBER DUNCAN ABSENT), TO APPROVE STAFF RECOMMENDATION.

6. **SUBJECT:** INVESTMENT PORTFOLIO, STRATEGY & POLICY UPDATE

RECOMMENDATION: That City Council:

1. Receive and file an investment portfolio update, and;
2. Evaluate risk tolerance and strategic provisions and direct staff to revise the investment strategy consistent with that evaluation, and;
3. Approve the City of Yucaipa Investment Policy, as amended, for the investment of City funds.

DISCUSSION: Assistant City Manager Franklin presented the Agenda Report.

Sarah Meacham, representative from PFM Asset Management LLC, provided a review of the most recent investment report as well as the suggested changes to the City's current investment policy.

After Council discussion, the following Motion was made:

ACTION: MOTION BY COUNCILMEMBER ALLEN, SECOND BY COUNCILMEMBER AVILA, CARRIED 4-0-1-0 (COUNCILMEMBER DUNCAN ABSENT), TO APPROVE STAFF RECOMMENDATION AS AMENDED TO

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INCLUDE CHANGES TO EXHIBIT D (THE CITY OF YUCAIPA INVESTMENT POLICY) AND THE DELEGATION TO THE TREASURER OF INVESTMENT AUTHORITY.

7. **SUBJECT:** NEIGHBORHOOD TRAFFIC CALMING PROGRAM RECOMMENDATIONS-PHASE 10

RECOMMENDATION: That City Council:

1. Review and approve the Neighborhood Traffic Calming Program recommendations for Phase 10, as presented by staff; and
2. Amend the Neighborhood Traffic Calming Program by approving revisions to the Local Speed Hump Warrant.

DISCUSSION: City Engineer Preciado presented the Agenda Report.

John Fox, Yucaipa, stated his experience living near speed humps and stated that it has increased noise in the area. Mr. Fox stated that staff's report is thorough but that heightened enforcement is needed and requested that the speed limit sign be moved up the road toward Bryant Street.

After Council discussion, the following Motion was made:

ACTION: MOTION BY COUNCILMEMBER ALLEN, SECOND BY COUNCILMEMBER AVILA, CARRIED 4-0-1-0 (COUNCILMEMBER DUNCAN ABSENT), TO APPROVE STAFF RECOMMENDATION.

8. **SUBJECT:** CITY-WIDE DEPARTMENT REORGANIZATION

RECOMMENDATION: That City Council approve a City-wide reorganization and:

1. Adopt Resolution No. 2017-06, amending Resolution No. 2016-47, amending the Management, Supervisory and Confidential Salary, Benefit and Classification Plan effective with the pay period beginning on March 3, 2017 by:
 - a. Reallocating the position of Information Systems Administrator, from Salary Range 32 (\$64,168-\$80,136) to an Information Systems Administrator/GIS Administrator, Salary Range 35 (\$69,101-\$86,298); and
 - b. Providing for flexible staffing by creating the additional classification of Information Systems/GIS Manager, Salary Range 39 (\$76,275-\$95,257); and

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2. Adopt Resolution No. 2017-07, amending Resolution No. 2016-41, amending the General Unit Salary, Benefit and Classification Plan effective with the pay period beginning on March 3, 2017 by:
 - a. Reallocating the position of Administrative Assistant, assigned to the Community Development Department, from Salary Range 21 (\$47,280-\$59,047) to a Senior Administrative Assistant, Salary Range 23 (\$49,674-\$62,036); and
 - b. Reallocating the position of Code Enforcement Officer, from Salary Range 25 (\$52,189-\$65,177) to Salary Range 27 (\$54,830-\$68,476); and
 - c. Reallocating the position of Senior Code Enforcement Officer, from Salary Range 29 (\$57,607-\$71,943) to Salary Range 31 (\$60,522-\$75,584); and
 - d. Re-establishing one position of Development Services Technician I/II in the Community Development Department, Salary Range 17/21 (\$42,834-\$53,493/ \$47,280-\$59,047); and
 - e. Creating one position of Assistant Coordinator in the City Manager's Department, Salary Range 14 (\$39,775-\$49,674).

DISCUSSION: City Manager Casey presented the Agenda Report.

After Council discussion, the following Motion was made:

ACTION: MOTION BY COUNCILMEMBER ALLEN, SECOND BY MAYOR PRO TEM BOGH, CARRIED 4-0-1-0 (COUNCILMEMBER DUNCAN ABSENT), TO APPROVE STAFF RECOMMENDATION.

9. **SUBJECT:** AWARD OF CONTRACT – SLOPE RESTORATION OF WILDWOOD CREEK AT WILDWOOD CANYON ROAD - PROJECT NO. 10994

RECOMMENDATION: That City Council:

1. Award and authorize the Mayor to execute a contract in the amount of \$86,644.40 with Elite Grading & Paving of Hesperia, CA for the Slope Restoration of Wildwood Creek at Wildwood Canyon Road - Project No. 10994; and
2. Approve the amount of \$13,000.00 for construction contract contingency, the amount of \$8,000.00 for construction contract administration, survey, testing and inspection, and the amount of \$20,000.00 for long-term project environmental mitigation and monitoring for a total project budget in the amount of \$165,644.40, including the amount of \$38,000 previously approved for the design costs; and

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3. Amend the FY 2016/2017 Capital Improvement Program (CIP) by allocating the amount of \$127,644.40 from the Unallocated Pavement Management Program budget to the Project; and
4. Approve the plans and specifications prepared for the Project.

DISCUSSION: City Engineer Preciado presented the Agenda Report.

After Council discussion, the following Motion was made:

ACTION: MOTION BY MAYOR RIDDELL, SECOND BY COUNCILMEMBER AVILA, CARRIED 4-0-1-0 (COUNCILMEMBER DUNCAN ABSENT), TO APPROVE STAFF RECOMMENDATION.

STUDY SESSION

10. **SUBJECT:** SHORT TERM RENTAL STUDY SESSION

RECOMMENDATION: That City Council conduct a Study Session regarding the operation of Short Term Rentals, provide input and direct staff, as appropriate.

DISCUSSION: Director of Community Development Toomey presented the Agenda Report.

After discussion, it was Council consensus to direct staff to return with examples of ordinances from other cities pertaining to the regulation of Short Term Rentals (STRs), provide a summary of fiscal impacts, lay out a simple yet thorough permitting process, ensure that STRs are subject to the City's Transient Occupancy Tax (TOT) ordinance, and include a provision that would deem a permit revocable based on complaints filed.

ANNOUNCEMENTS

Councilmember Allen congratulated City staff on receiving an award from Inland Empire Economic Partnership for Business Retention & Expansion for the Yucaipa Business Incubator Center.

Councilmember Avila announced that the Tip the Explorer event that was held at Jose's Restaurant on February 23, 2017 was a great event and was very impressed by the sheriff's explorers.

City Attorney Snow announced the Closed Session items.

CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation [Gov't Code §54956.9(d)(2)] - 1 item – Liability Claim No. 2017-01, Susan O. Irby

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Conference with Legal Counsel – Anticipated Litigation [Gov't Code §54956.9(d)(2)] - 1 item – Liability Claim No. 2017-06, Maria G. Soto

Conference with Real Property Negotiator [Govt. Code §54956.8] Property: APN No. 0321-181-28 - City Negotiator: Ray Casey, City Manager - Negotiating Parties: Howard O. and Vicki R. Casner - Under Negotiation: Price and Terms of Payments

City Manager Casey reported that City Council rejected Liability Claim Numbers 2017-01 and 2017-06.

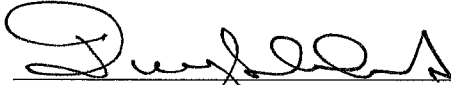
ADJOURNMENT

The meeting adjourned. The next regularly scheduled meeting will be March 13, 2017 at 6:00 PM.



DICK RIDDELL, MAYOR

ATTEST:



JENNIFER SHANKLAND
CITY CLERK