



**Regular City Council
And Successor Agency
And Housing Authority
Meeting Agenda**

December 14, 2015 - 6:00 PM

City Council Chambers - Yucaipa City Hall
34272 Yucaipa Blvd., Yucaipa, California

THE CITY OF YUCAIPA COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU REQUIRE SPECIAL ASSISTANCE TO ATTEND OR PARTICIPATE IN THIS MEETING, PLEASE CALL THE CITY CLERK'S DEPARTMENT AT (909) 797-2489 AT LEAST 48-HOURS PRIOR TO THE MEETING.

ANY PUBLIC WRITINGS DISTRIBUTED BY THE CITY TO AT LEAST A MAJORITY OF THE COUNCILMEMBERS REGARDING ANY ITEM ON THIS REGULAR MEETING AGENDA WILL BE MADE AVAILABLE AT THE PUBLIC RECEPTION COUNTER AT CITY HALL, LOCATED AT 34272 YUCAIPA BOULEVARD, DURING NORMAL BUSINESS HOURS.

IF YOU WISH TO ADDRESS THE COUNCIL DURING THE MEETING, PLEASE COMPLETE A SPEAKERS FORM AND RETURN IT TO THE CITY CLERK PRIOR TO THE BEGINNING OF THE MEETING. THERE IS A THREE-MINUTE TIME LIMIT FOR SPEAKING.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL PRESENTATIONS

Youth Advisory Committee Member Introduction

Local Theater Group Highlights

CONSENT AGENDA

The following Consent Agenda items are expected to be routine and non-controversial. Council will act upon them, at one time, without discussion. Any Councilmember or staff member may request removal of an item from the Consent Agenda for discussion.

The title is deemed to be read and further reading waived on any ordinance listed on the Consent Agenda for second reading and adoption.

P. 9 **1. SUBJECT:** APPROVE COUNCIL MINUTES OF NOVEMBER 23, 2015

RECOMMENDATION: That City Council approve City Council Minutes of November 23, 2015.

P. 16 **2. SUBJECT:** AWARD OF CONTRACT- 35058 YUCAIPA BLVD. BUILDING IMPROVEMENTS, PHASE I, PROJECT NO. 11014

RECOMMENDATION: That City Council:

1. Award and authorize the Mayor to execute a contract, and the City Manager or his designee to administer the terms of the contract to the lowest responsible bidder, Torga Electrical of San Bernardino, CA in the total amount of \$204,724 for the Project; and
2. Authorize a construction contract contingency amount of \$10,000 and the amount of \$5,000 for construction contract administration, inspection and testing for a total construction budget of \$219,724; and
3. Approve the plans and specifications prepared for the project.

P. 22 **3. SUBJECT:** ACCEPTANCE OF CONTRACT WORK- WATER CONSERVATION PHASE I, LLMD ZONES H, O & Z AND CENTER PARK, PROJECT NO. 11004

RECOMMENDATION: That City Council:

1. Accept the contract work completed by Three Peaks Corporation of Calimesa, CA for the Water Conservation Phase I, LLMD Zones H, O & Z and Center Park, Project No. 11004 in the amount of \$77,132.50; and
2. Approve the final payment for the project; and
3. Authorize the recordation of the Notice of Completion.

P. 26 **4. SUBJECT:** OFFER OF DEDICATION - EQUITY TRUST COMPANY FBO THOMAS M. KANEY, IRA

RECOMMENDATION: That City Council accept an Offer of Dedication for Road and Utility Purposes, on Douglas Street (APN 0322-083-07&27) from Equity Trust Company FBO Thomas M. Kaney, IRA.

P. 32 **5. SUBJECT:** AWARD OF CONTRACT- PHASE I OF THE CITYWIDE LED LIGHT REPLACEMENT PROGRAM

RECOMMENDATION: That City Council:

1. Amend the Fiscal Year 2015/2016 Amended Capital Improvement Program by adding Phase I of the Citywide LED Light Replacement Program; and

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2. Approve and authorize the City Manager to execute a purchase order and administer the acquisition of LED street light fixtures, to replace existing metal halide fixtures, from Excellence Opto Inc. in the amount of \$18,503.

P. 37 **6. SUBJECT: YUCAIPA BUSINESS INCUBATOR CENTER AGREEMENTS**

RECOMMENDATION: That City Council:

1. Review and approve the Yucaipa Business Incubator Center Program Contract for use between the City and the individual business participants; and
2. Authorize the City Manager to execute each Yucaipa Business Incubator Center Program Contract; and
3. Review and approve the Yucaipa Business Incubator Center Lease Agreement for use between the City and the individual business tenants; and
4. Authorize the City Manager to execute each Yucaipa Business Incubator Center Lease Agreement; and
5. Establish the Small Business Incubator Selection Committee; and
6. Allocate the amount of \$81,200 from the Economic Development Initiative Account for Business Incubator Center operational expenses for FY 2015/16.

P. 58 **7. SUBJECT: REJECT BIDS – WATER CONSERVATION PHASE II, WILDWOOD DOG PARK, FLAG HILL PARK, SCHERER CENTER, VISION QUEST, AND YUCAIPA BUSINESS INCUBATOR CENTER, PROJECT NO. 11004**

RECOMMENDATION: That City Council:

1. Reject all bids for the Water Conservation Phase II, Wildwood Dog Park, Flag Hill Park, Scherer Center, Vision Quest and Yucaipa Business Incubator Center, Project No. 11004; and
2. Direct staff to revise the plans and specifications for the Project to reflect value engineering and re-advertise the Project for construction bids.

P. 61 **8. SUBJECT: DEVELOPMENT IMPACT FEE PROGRAM REIMBURSEMENT**

RECOMMENDATION: That City Council authorize reimbursement in the amount of \$6,562.43 to Southwest Storage for the construction of a portion of the County Line Drain Improvements from Drainage Facilities Fund fees collected in the City of Yucaipa's Development Impact Fee Program pursuant to their credit and reimbursement agreement.

PUBLIC COMMENT

MAYOR AND COUNCILMEMBER BUSINESS (REPORTS)

- P. 64 **9.** **SUBJECT:** APPOINTMENT TO THE MOBILEHOME RENT REVIEW COMMISSION
- RECOMMENDATION:** That City Council consider the appointment of James Ewing to the Mobilehome Rent Review Commission for the term ending January 1, 2017.
- P. 66 **10.** **SUBJECT:** 2016 MEMBERSHIP ON VARIOUS COUNCIL COMMITTEES AND ORGANIZATIONS
- RECOMMENDATION:** That City Council:
1. Review and revise as appropriate current membership on various Council committees and organizations; and
 2. Provide direction on the Solid Waste Advisory Task Force Council Committee and Wilson Creek Estates Consultant Selection Ad-Hoc Committee.
- P. 70 **11.** **SUBJECT:** APPOINTMENT OF YOUTH MEMBER TO THE HEALTHY YUCAIPA COMMITTEE
- RECOMMENDATION:** That the City Council appoint one Youth Member to the Healthy Yucaipa Committee as recommended by the Committee.

POSSIBLE ACTION ON PENDING LEGISLATION

DEPARTMENT REPORTS

- P. 72 **12.** **SUBJECT:** YUCAIPA MUSIC AND ARTS FESTIVAL HEADLINE ENTERTAINMENT SELECTION
- RECOMMENDATION:** That City Council:
1. Select a headline entertainment artist for the 2016 Music and Arts Festival; and
 2. Authorize the City Manager to execute a contract with the selected headline entertainment artist; and
 3. Authorize the City Manager, or his designee, to administer the terms of the contract.
- P. 75 **13.** **SUBJECT:** 2016-2017 PROPOSED CDBG PROJECTS
- RECOMMENDATION:** That City Council approve and authorize the City Manager, or his designee, to submit proposals to the San Bernardino County Department of Community Development and Housing for a determination of eligibility for the 2016-2017 Community Development Block Grant program, as follows:

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1. One Public Service proposal to continue with the Community Services Scholarship program in the amount of \$18,500; and
 2. Three Construction Improvement Projects to include:
 - a. Installation of drainage improvements along 5th Street, between Yucaipa Blvd. and Avenue E, in the amount of \$104,000; and
 - b. Design and construction of curb, gutter, sidewalk, ADA curb ramps and associated street improvements, along the north side of Avenue G, between 6th Place and Calimesa Blvd. in the amount of \$71,000; and
 - c. Design and construction of curb, gutter, sidewalk, ADA curb ramps and associated street improvements, along both sides of Yucaipa Blvd., between 2nd Street and 3rd Street in the amount of \$50,000.

P. 123 **14. SUBJECT: NEGATIVE DECLARATION FOR THE WILDWOOD CREEK RESTORATION PROJECT**

RECOMMENDATION: That City Council:

1. Amend the FY2015/2016 Capital Improvement Program by including the Wildwood Creek Restoration Project and allocating the amount of \$38,000 from the unallocated Drainage Facilities Fund to the project; and
2. Adopt the Negative Declaration, and direct staff to file the Notice of Determination.

P. 205 **15. SUBJECT: AWARD OF CONTRACT – VIGILANT SOLUTIONS LICENSE PLATE READER CAMERA SYSTEMS**

RECOMMENDATION: That City Council:

1. Approve and authorize the City Manager to execute the Design Proposal and Statement of Work for the purchase of the Fixed License Plate Reader camera system and installation at the intersection of Yucaipa Boulevard and Hampton Road with Vigilant Solutions in the amount of \$42,550; and
2. Approve and authorize the City Manager to execute the Design Proposal and Statement of Work for the purchase of the Fixed License Plate Reader camera system and installation at the intersection of Oak Glen Road and 14th Street with Vigilant Solutions in the amount of \$42,641; and
3. Find that the public interest will not be best served by a formal proposal process, waive the formal solicitation of proposals/qualifications and award the purchase of Phase I of the fixed LPR camera system based on the proposals submitted by Vigilant Solutions; and

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4. Allocate the amount of \$85,191 from the General Fund, Cell Tower Ground Lease Carryover Account to fund the expenditure.

P. 220 **16. SUBJECT: AGREEMENT FOR CROSSING GUARD SERVICES**

RECOMMENDATION: That City Council approve and authorize the City Manager to execute a 1 ½ year Agreement for Crossing Guard Services between the Yucaipa-Calimesa Joint Unified School District, City of Calimesa and the City of Yucaipa.

P. 233 **17. SUBJECT: AWARD OF CONTRACT – OAK GLEN NEIGHBORHOOD PARK GRADING – PROJECT NO. 10975**

RECOMMENDATION: That City Council

1. Award and authorize the Mayor to execute a contract in the amount of \$82,632, with Three Peaks Corp. of Calimesa, CA for the Oak Glen Neighborhood Park Grading – Project No. 10975; and
2. Approve the amount of \$8,000 for construction contract contingency and the amount of \$9,000 for construction contract administration, survey and inspection, for a total construction budget in the amount of \$99,632; and
3. Approve the Plans and Specifications prepared for the Project: and
4. Accept the grant award contract in the amount of \$40,000 and authorize the City Manager to execute the contract with the County of San Bernardino for funding to improve access to the Soccer Complex facility and restroom facility; and
5. Amend the FY2015/2016 Capital Improvement Program by including the amount of \$40,000 in grant funding for the Oak Glen Road Neighborhood Park Project.

P. 248 **18. SUBJECT: 5TH STREET IMPROVEMENTS, YUCAIPA BLVD TO AVENUE E, PHASE I – PROJECT NO. 10903**

RECOMMENDATION: That City Council:

1. Award and authorize the Mayor to execute a contract, and the City Manager or his designee to administer the terms of the contract to the lowest responsible bidder, KAD Paving Company of Redlands, CA, in the total amount of \$300,013.95 for the 5th Street Improvements, Yucaipa Blvd to Avenue E, Phase I – Project No. 10903; and
2. Approve the amount of \$30,000 for construction contract contingency and the amount of \$44,000 for construction contract administration and inspection, survey and testing for a total construction budget in the amount of \$374,013.95; and
3. Approve the Plans and Specifications prepared for the Project; and

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4. Find that the 5th Street Improvements, Yucaipa Boulevard to Avenue E, is Categorically Exempt under Class 1 of the CEQA guidelines, Section 15301(c) and direct staff to file the Notice of Exemption with the Clerk of the Board, County of San Bernardino; and
 5. Accept an Offer of Dedication for road and utility purposes from Darel Ferguson (APN 319-012-22); and
 6. Accept an Offer of Dedication for road and utility purposes from Randall L. and Leann L. Miller (APN 319-013-17); and
 7. Accept an Offer of Dedication for road and utility purposes from Albert Eshleman (APN 319-013-10); and
 8. Accept an Offer of Dedication for road and utility purposes from Stanley V. Reynolds (APN 319-143-05); and
 9. Accept an Offer of Dedication for road and utility purposes from Arturo and Soccoro R Licea (APN 319-013-20); and
 10. Accept an Offer of Dedication for road and utility purposes from Richard C. Clayton (APN 319-013-16); and
 11. Accept an Offer of Dedication for road and utility purposes from Anton Tony Kudjer (APN 319-013-18); and
 12. Authorize staff to proceed with the right of way acquisition necessary for the 5th Street Improvements, Yucaipa Boulevard to Avenue E, Phase II; and
 13. Authorize the City Manager to execute the necessary documents to complete the acquisition process.

ADJOURN CITY COUNCIL AND CONVENE SUCCESSOR AGENCY

P. 284 SA 1 **SUBJECT:** APPROVE SUCCESSOR AGENCY MINUTES OF OCTOBER 12, 2015.

RECOMMENDATION: That the Successor Agency approve Successor Agency Minutes of October 12, 2015.

P. 286 SA 2 **SUBJECT:** SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY REORGANIZATION.

RECOMMENDATION: That the Successor Agency to the Yucaipa Redevelopment Agency choose one of its members as Chairperson and one of its members as Vice -Chairperson.

ADJOURN THE SUCCESSOR AGENCY AND CONVENE HOUSING AUTHORITY

P. 287 HA 1 **SUBJECT:** APPROVE HOUSING AUTHORITY MINUTES OF OCTOBER 26, 2015.

RECOMMENDATION: That the Housing Authority approve Housing Authority Minutes of October 26, 2015.

P. 289 HA 2

SUBJECT: HOUSING AUTHORITY REORGANIZATION

RECOMMENDATION: That the Housing Authority choose one of its members as Chairperson and one of its members as Vice -Chairperson.

ADJOURN THE HOUSING AUTHORITY AND CONVENE CITY COUNCIL

ANNOUNCEMENTS

ADJOURNMENT