



**Regular City Council
Meeting Agenda**

August 13, 2018 - 6:00 PM

City Council Chambers - Yucaipa City Hall
34272 Yucaipa Blvd., Yucaipa, California

THE CITY OF YUCAIPA COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU REQUIRE SPECIAL ASSISTANCE TO ATTEND OR PARTICIPATE IN THIS MEETING, PLEASE CALL THE CITY CLERK'S DEPARTMENT AT (909) 797-2489 AT LEAST 48-HOURS PRIOR TO THE MEETING.

ANY PUBLIC WRITINGS DISTRIBUTED BY THE CITY TO AT LEAST A MAJORITY OF THE COUNCILMEMBERS REGARDING ANY ITEM ON THIS REGULAR MEETING AGENDA WILL BE MADE AVAILABLE AT THE PUBLIC RECEPTION COUNTER AT CITY HALL, LOCATED AT 34272 YUCAIPA BOULEVARD, DURING NORMAL BUSINESS HOURS.

IF YOU WISH TO ADDRESS THE COUNCIL DURING THE MEETING, PLEASE COMPLETE A SPEAKERS FORM AND RETURN IT TO THE CITY CLERK PRIOR TO THE BEGINNING OF THE MEETING. THERE IS A THREE-MINUTE TIME LIMIT FOR SPEAKING.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL PRESENTATIONS

CRAFTON HILLS BANNER PRESENTATION

CONSENT AGENDA (ITEM NOS. 1 THROUGH 14)

The following Consent Agenda items are expected to be routine and non-controversial. Council will act upon them, at one time, without discussion. Any Councilmember or staff member may request removal of an item from the Consent Agenda for discussion.

The title is deemed to be read and further reading waived on any ordinance listed on the Consent Agenda for second reading and adoption.

P. 8 **1. SUBJECT: APPROVE COUNCIL MINUTES OF JULY 9, 2018**

RECOMMENDATION: That City Council approve City Council Minutes of July 9, 2018.

P. 21 2. **SUBJECT:** EXTENSION OF CONTRACT – O&M SERVICES FOR CITY-OWNED FACILITIES HVAC SYSTEM AT VARIOUS LOCATIONS, PROJECT NO. 11054

RECOMMENDATION: That City Council approve and authorize the Mayor to execute an extension to the contract for FY2018/2019 and the City Manager or his designee to administer the terms of the contract extension with Allison Mechanical to perform HVAC service and maintenance at a cost in the amount of \$28,925.23.

P. 25 3. **SUBJECT:** CONTRACT EXTENSION – CITY FACILITIES JANITORIAL SERVICES

RECOMMENDATION: That City Council approve and authorize the Mayor to execute an extension to the contract for FY2018-2019, and the City Manager or his designee to administer the terms of the contract extension with Quinmar Janitorial, Inc. to perform janitorial services for City Hall, the Police Station and the Yucaipa Business Incubator Center at a cost in the amount of \$47,865.38.

P. 29 4. **SUBJECT:** PROPERTY AND BUSINESS IMPROVEMENT DISTRICT

RECOMMENDATION: That City Council receive and file the Annual Fiscal Reports prepared by the Property Owner’s Association Board of Directors of the Yucaipa Village Square Management Districts #1 and #2.

P. 39 5. **SUBJECT:** FINE SCHEDULE FOR PARKING AND NON-MOVING VIOLATIONS

RECOMMENDATION: That City Council:

1. Receive a report regarding recommendations for the City’s amended Fine Schedule for Parking and Non-Moving Violations; and
2. Adopt Resolution No. 2018-38, amending the fine schedule for violation fees related to Parking and Non-Moving Violation citations issued within the City of Yucaipa.

P. 48 6. **SUBJECT:** AMENDMENT NO. 4 TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE YUCAIPA VALLEY CONSERVANCY, THE WILDLANDS CONSERVANCY AND THE CITY OF YUCAIPA

RECOMMENDATION: That City Council approve Amendment No. 4 to the Memorandum of Understanding between the Yucaipa Valley Conservancy, the Wildlands Conservancy and the City of Yucaipa.

P. 70 7. **SUBJECT:** AGREEMENT AMENDMENT NO. 2 - CONSTRUCTION MANAGEMENT/INSPECTION SERVICES AND PROJECT ENGINEERING MANAGEMENT SERVICES FOR VARIOUS PUBLIC WORKS PROJECTS

RECOMMENDATION: That City Council approve Amendment No. 2 and authorize the City Manager or his designee to execute and administer the terms of the amendment to the Agreement with TranSystems Corporation in the not-to-exceed amount of \$420,000 to provide

on-call Construction Management/Inspection Services and Project Engineering Management Services for various Public Works Projects for FY2018/2019 and FY2019/2020.

P. 76 **8.** **SUBJECT:** SPECIAL EVENT PERMIT APPLICATION – UPTOWN VINTAGE MARKET

RECOMMENDATION: That City Council:

1. Approve the Special Event Permit Application submitted by the Historic Uptown Association to conduct the Uptown Vintage Market on California Street, between Yucaipa Boulevard and Avenue A; and
2. Approve co-sponsoring the event to assist with the marketing and promotion of the Uptown Vintage Market; and
3. Authorize the temporary closure of California Street, between Yucaipa Boulevard and Avenue A.

P. 83 **9.** **SUBJECT:** CITY COUNCIL AGREEMENT TO CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION CALIFORNIA CLIMATE INVESTMENTS FIRE PREVENTION GRANT

RECOMMENDATION: That City Council:

1. Accept the grant funds from California Department of Forestry and Fire Protection California Climate Investments Fire Prevention Grant (hereinafter referred to as “FP”); and
2. Allocate the required match amount of \$9,000 from the Fire Services Capital Outlay Carryover Account; and
3. Authorize the City Manager, or his designee, to sign the Grant Agreement.

P. 89 **10.** **SUBJECT:** AWARD OF CONTRACT – ENGINEERING DESIGN SERVICES FOR COUNTY LINE ROAD BETWEEN CALIMESA BLVD AND 4TH STREET

RECOMMENDATION: That City Council:

1. Award and authorize the Mayor to execute a contract with Lockwood, Andrews and Newnam, Inc. (LAN, Inc.) of Orange, CA, in the not-to-exceed amount of \$158,860 for engineering design Services for the County Line Road between Calimesa Boulevard and 4th Street Project; and
2. Approve a contract contingency amount of \$15,000 and the amount of \$15,000 for staff time and contract administration for a total design cost in the amount of \$188,860 for the project; and
3. Authorize the City Manager or his designee to administer the terms of the contract.

P. 122 **11. SUBJECT: FACILITY USE AGREEMENTS – THUNDERBIRD WATER POLO CLUB INC., AND YUCAIPA SWIM TEAM**

RECOMMENDATION: That the City Council:

1. Approve and authorize the City Manager to execute Facility Use Agreements (FUA) between the City and the Thunderbird Water Polo Club, Inc. (TWPC) and the Yucaipa Swim Team (YST) for use of Crafton Hills Aquatic Center (CHAC) and the 7th Street Pool; and
2. Authorize the City Manager, or his designee, to administer the terms of the Agreements.

P. 284 **12. SUBJECT: AWARD OF CONTRACT- PURCHASE OF TWO VEHICLES**

RECOMMENDATION: That City Council:

1. Award and authorize the City Manager to execute a purchase contract with Rotolo Chevrolet, for the acquisition of one (1) new 2018- Chevrolet Colorado Crew Cab Short Box Truck in the amount of \$29,828.56; and
2. Award and authorize the City Manager to execute a purchase contract with Sunrise Ford, for the acquisition of one (1) new 2018- Ford Explorer SUV in the amount of \$38,289.00.

P. 294 **13. SUBJECT: 2018 MUSIC AND ARTS FESTIVAL – EVENT WRAP-UP REPORT**

RECOMMENDATION: That City Council receive and file the 2018 Yucaipa Music and Arts Festival Wrap-up Report.

P. 299 **14. SUBJECT: UPTOWN – FRIDAY NIGHT EVENT WRAP-UP**

RECOMMENDATION: That City Council receive and file the 2018 Uptown Friday Night Event wrap-up report.

PUBLIC COMMENT

MAYOR AND COUNCILMEMBER BUSINESS (REPORTS)

P. 302 **15. SUBJECT: REPORT ON NOMINEES FOR OFFICE FOR THE NOVEMBER 6, 2018 ELECTION; CERTIFICATION REGARDING NOMINATIONS**

RECOMMENDATION: That the City Council receive the City Clerk's certification regarding nominations for the November 6, 2018, election that will be presented if:

1. No additional nominees qualify to run for the office of City Councilmember representing Electoral District No. 1 or Electoral District No. 2 by the August 10, 2018 deadline; or
2. Additional nominees qualify to run for office in one Electoral District only.

POSSIBLE ACTION ON PENDING LEGISLATION

P. 304 **16. SUBJECT: PROPOSED BUREAU OF CANNABIS CONTROL REGULATIONS**

RECOMMENDATION: That the City Council review and approve a letter of opposition to the Bureau of Cannabis Control Proposed Regulations released in July 2018.

DEPARTMENT REPORTS

P. 311 **17. SUBJECT: 2018 AUTUMNFEST**

RECOMMENDATION: That City Council:

1. Review and approve the Special Event Permit Application to conduct a two-day Autumnfest event to be held on Friday and Saturday, October 12 and 13, 2018; and
2. Waive the Special Event Permit Application fee of \$16.25; and
3. Review and approve the event site plan and associated street closures; and
4. Approve the Autumnfest proposed budget.

P. 319 **18. SUBJECT: PUBLIC WORKS DEPARTMENT REORGANIZATION PHASE III**

RECOMMENDATION: That City Council:

1. Approve a reorganization of the Public Works Department by:
 - a. Eliminating the position of Construction Manager, Salary Range 48 (\$104,023-\$129,910); and
 - b. Reallocating the position of Street Maintenance Supervisor, Salary Range 28 (\$63,482-79,280) to Public Works Inspector/Technician, Salary Range 28 (\$63,482-79,280); and
 - c. Creating the position of Public Works Analyst, Salary Range 28 (\$63,482-79,280); and
2. Adopt Resolution No. 2018-39, amending Resolution No. 2018-26, and adopting the Management, Supervisory and Confidential Salary, Benefit and Classification Plan; and
3. Adopt Resolution No. 2018-40, amending Resolution 2018-27 and adopting the General Employees Unit Salary, Benefit and Classification plan.

P. 326 **19. SUBJECT: CHANGE ORDER NO. 2– ACACIA AVENUE, CALIFORNIA STREET, 1ST STREET AND ALLEY IMPROVEMENTS PROJECT, PROJECT NO. 11047**

RECOMMENDATION: That City Council approve and authorize the City Manager to execute Contract Change Order No. 2 to the contract with All American Asphalt of Corona, CA for the

Acacia Avenue, California Street, 1st Street and Alley Improvements Project, Project No. 11047 in the amount of \$442,000.

- P. 331 **20.** **SUBJECT:** MEMORANDUM OF UNDERSTANDING WITH THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT –COLLEGE VILLAGE

RECOMMENDATION: That the City Council approve and authorize the City Manager to execute a Memorandum of Understanding (MOU) between the City of Yucaipa (City) and the San Bernardino Community College District (District) pertaining to the Crafton Hills College Village, Crafton Hills Village Specific Plan and Development Agreement.

PUBLIC HEARING

The order of Business for the Public Hearing Shall Be:

- A. Open Public Hearing
- B. Staff Presentation
- C. Applicant/Representative Presentation (if necessary)
- D. Public Comments
- E. Applicant Rebuttal (if necessary)
- F. Public Hearing Closed
- G. Council Discussion
- H. Council Motion and Vote

SPEAKERS ARE ENCOURAGED TO BE BRIEF AND REMAIN WITHIN THE ESTABLISHED TIMEFRAME OF THREE (3) MINUTES. ONCE THE PUBLIC HEARING HAS BEEN CLOSED, NO FURTHER TESTIMONY WILL BE TAKEN.

- P. 339 **21.** **SUBJECT:** ESTABLISHMENT OF LIENS FOR THE COLLECTION OF UNPAID CIVIL FINES AND PENALTIES

RECOMMENDATION: That City Council conduct a public hearing and subsequently adopt Resolution No. 2018-41, to forward the amounts remaining unpaid on the Certified Record of Delinquent Code Enforcement Civil Fines and Penalties to the County of San Bernardino Recorder for recordation as a lien against the subject properties.

ANNOUNCEMENTS

CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation [Gov’t Code §54956.9(d)(2)] - 1 item – Liability Claim No. 2017-08, Cindy Schulz

Conference with Real Property Negotiator [Govt. Code §54956.8] Property: Portion of APN 0299-321-62 – City Negotiator: Ray Casey, City Manager – Negotiation Parties: City of Yucaipa – Under Negotiation: Price and Terms for Disposition of City Property

Conference with Real Property Negotiator [Govt. Code §54956.8] Property: APN No's 0318-013-42, 0318-013-43 – City Negotiator: Ray Casey, City Manager – Negotiation Parties: City of Yucaipa – Under Negotiation: Price and Terms for Disposition of City Property

ADJOURNMENT