



**Regular City Council  
And Successor Agency  
And Housing Authority  
Meeting Agenda**

**June 26, 2017 - 6:00 PM**

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City Council Chambers - Yucaipa City Hall  
34272 Yucaipa Blvd., Yucaipa, California

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**THE CITY OF YUCAIPA COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU REQUIRE SPECIAL ASSISTANCE TO ATTEND OR PARTICIPATE IN THIS MEETING, PLEASE CALL THE CITY CLERK'S DEPARTMENT AT (909) 797-2489 AT LEAST 48-HOURS PRIOR TO THE MEETING.**

**ANY PUBLIC WRITINGS DISTRIBUTED BY THE CITY TO AT LEAST A MAJORITY OF THE COUNCILMEMBERS REGARDING ANY ITEM ON THIS REGULAR MEETING AGENDA WILL BE MADE AVAILABLE AT THE PUBLIC RECEPTION COUNTER AT CITY HALL, LOCATED AT 34272 YUCAIPA BOULEVARD, DURING NORMAL BUSINESS HOURS.**

**IF YOU WISH TO ADDRESS THE COUNCIL DURING THE MEETING, PLEASE COMPLETE A SPEAKERS FORM AND RETURN IT TO THE CITY CLERK PRIOR TO THE BEGINNING OF THE MEETING. THERE IS A THREE-MINUTE TIME LIMIT FOR SPEAKING.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL PRESENTATIONS**

Horizon Recognition/County/HPI

Amy Minjares, President/CEO, Yucaipa Valley Chamber of Commerce

**EMPLOYEE INTRODUCTION**

**CONSENT AGENDA (ITEM NOS. 1 THROUGH 13)**

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The following Consent Agenda items are expected to be routine and non-controversial. Council will act upon them, at one time, without discussion. Any Councilmember or staff member may request removal of an item from the Consent Agenda for discussion.

The title is deemed to be read and further reading waived on any ordinance listed on the Consent Agenda for second reading and adoption.

- P. 11 **1.**     **SUBJECT:** APPROVE COUNCIL MINUTES OF MAY 22, 2017
- RECOMMENDATION:** That City Council approve City Council Minutes of May 22, 2017.
- P. 22 **2.**     **SUBJECT:** APPROVAL OF FINAL PARCEL MAP NO. 19589
- RECOMMENDATION:** That City Council approve Final Parcel Map No. 19589 and authorize the recordation of the map from Urban Housing Communities, LLC.
- P. 25 **3.**     **SUBJECT:** AMENDMENT #1 TO AGREEMENT FOR CROSSING GUARD SERVICES
- RECOMMENDATION:** That City Council approve and authorize the City Manager to execute an Amendment #1 to the original Crossing Guard Services Agreement between the Yucaipa-Calimesa Joint Unified School District and the City of Yucaipa.
- P. 41 **4.**     **SUBJECT:** RESOLUTION OF INTENTION TO CERTIFY SOLID WASTE DELINQUENT ACCOUNT LIEN LIST
- RECOMMENDATION:** That City Council adopt Resolution No. 2017-26, a Resolution of Intention to set the time and place for a Public Hearing on July 10, 2017, at 6:00 p.m. in the City Council Chambers, relative to forwarding amounts remaining unpaid on the Solid Waste Lien List to the County of San Bernardino for addition to the 2017-2018 property tax rolls as special assessments.
- P. 45 **5.**     **SUBJECT:** RESOLUTION OF INTENTION FOR THE LEVY OF ANNUAL ASSESSMENTS FOR THE CITY OF YUCAIPA LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1.
- RECOMMENDATION:** That City Council adopt Resolution No. 2017-25, a Resolution providing Notice of Intention setting the time and place for a Public Hearing on July 10, 2017 at 6:00 p.m. in the City Council Chambers regarding the levy of the annual assessments for the City of Yucaipa Landscaping and Lighting Maintenance District No. 1.
- P. 68 **6.**     **SUBJECT:** AGREEMENT EXTENSION – STREET SWEEPING PROGRAM
- RECOMMENDATION:** That City Council approve and authorize the Mayor to execute a one year extension to the contract, and the City Manager or his designee to administer the terms of the contract extension with CleanStreet to perform routine street sweeping of various streets throughout the City at a cost in the amount of \$85,402.68.

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P. 73 **7.** **SUBJECT:** ACCEPTANCE OF CONTRACT WORK – 7<sup>TH</sup> STREET PARK BASKETBALL COURT RESURFACING- PROJECT NO. 11052

**RECOMMENDATION:** That City Council:

1. Accept the contract work completed by Taylor Tennis Courts of Rancho Santa Margarita, CA in the amount of \$17,990 for the 7th Street Park Basketball Court Resurfacing - Project No. 11052; and
2. Approve the final payment for the project; and
3. Authorize the recordation of the Notice of Completion for the project.

P. 76 **8.** **SUBJECT:** MEMORANDUM OF UNDERSTANDING WITH GENERAL EMPLOYEES UNIT

**RECOMMENDATION:** That City Council:

1. Authorize the City Manager, or his designee, to execute the Memorandum of Understanding (MOU) between the General Employees Unit, also referred to as Yucaipa City Employees Association (YCEA), and the City of Yucaipa; and
2. Adopt Resolution No. 2017-27, amending Resolution Nos. 2017-07 and 2016-41, and adopting the Salary, Benefit and Classification Plan for the General Unit employees to include:
  - i. An increase in the salary schedule for all affected positions, effective with the first full pay period in July 2017, by an amount equal to four and one-half percent (4.5%), and in the first pay period of July 2018, increase the salary ranges by an additional four and one-half percent (4.5%) and in the first pay period of July 2019, the salary ranges shall be increased by an additional four and one-half percent (4.5%) of the then applicable salary ranges; and
  - ii. A reduction in the City paid employee's contribution to the California Public Employees Retirement System from the amount of 4% by 1.33% each year of the three year period, such that the City contribution in 2017-2018 is 2.67%, with 4.33% paid by the employee, in 2018-2019, 1.33% with 5.66% paid by the employee, and in 2019-2020, 0% with 7% paid by the employee; and
  - iii. An increase in the amount allotted to each affected employee for monthly benefits by the amount of \$100, effective in July, 2017; and
  - iv. An amendment to the Personnel Rules, Section 7, for the duration of the MOU, adding up to three additional holidays to be taken between Christmas Day and New Year's Eve.

P. 119 **9.** **SUBJECT:** MANAGEMENT, SUPERVISORY AND CONFIDENTIAL EMPLOYEE COMPENSATION

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**RECOMMENDATION:** That City Council adopt Resolution No. 2017-28, amending Resolution No. 2017-06, and adopting the Management, Supervisory and Confidential Salary, Benefit and Classification Plan, to:

1. Increase the salary schedule for all affected positions, effective with the first full pay period in July 2017, by an amount equal to four and one-half percent (4.5%), and in the first pay period of July 2018, increase the salary ranges by an additional four and one-half percent (4.5%) and in the first pay period of July 2019, the salary ranges shall be increased by an additional four and one-half percent (4.5%) of the then applicable salary ranges; and
2. Reduce the City paid employee's contribution to the California Public Employees Retirement System from the amount of 4% by 1.33% each year of the three year period, such that the City contribution in 2017-2018 is 2.67%, with 4.33% paid by the employee, in 2018-2019, 1.33% with 5.66% paid by the employee, and in 2019-2020, 0% with 7% paid by the employee; and
3. Increase the amount allotted to each affected employee for monthly benefits by the amount of \$100, effective in July, 2017; and
4. Facilitate the closure of City facilities between Christmas Day and New Year's Day; and
5. Approve a reorganization of the Public Works Department by:
  - i. Eliminating the position of Director of Public Works, Salary Range 55 (\$118,326-\$147,773); and
  - ii. Reallocating the position of City Engineer, Salary Range 56 (\$121,284-\$151,467) to Director of Public Works/City Engineer, Salary Range 58 (\$127,424-\$159,135); and
  - iii. Creating the position of Senior Engineer, Salary Range 49 (\$102,032-\$127,424); and
  - iv. Providing for flexible staffing by creating the position of Assistant/Associate Engineer, Salary Range 33/41 (\$68,731-\$85,836/\$83,742-\$104,582); and
  - v. Reallocating the position of Parks Maintenance Supervisor, Salary Range 28 (\$60,748-\$75,866) to Public Works Manager, Salary Range 38 (\$77,763-\$97,115).

P. 127 **10.** **SUBJECT:** AWARD OF CONTRACT – LANDSCAPING IMPROVEMENTS FOR LLMD ZONE W – PROJECT NO. 10252

**RECOMMENDATION:** That City Council

1. Award and authorize the Mayor to execute a contract, and the City Manager or his designee to administer the terms of the contract, to the lowest responsible bidder, Clean Cut Landscape, in the amount of \$36,253.70 for the Landscaping Improvements for LLMD Zone W - Project No. 10252; and

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2. Approve the amount of \$4,500.00 for construction contract contingency and the amount of \$3,500.00 for construction contract administration, staff time and inspection, for a total project budget in the amount of \$44,253.70; and
  3. Approve the plans and specifications prepared for the project.

P. 132 **11.** **SUBJECT:** COMMUNITY ACTIVITY GRANT ACCOUNTABILITY REPORTS FOR FISCAL YEAR 2016/2017 GRANT CYCLE

**RECOMMENDATION:** That City Council:

1. Receive the Community Activity Grant Accountability Report and deem the program requirements complete for the Redlands Bicycle Classic, Inc. (RBC) – 2017 Yucaipa Road Race and Yucaipa Valley Lions Club – 2016 Christmas Parade; and
2. Allocate the amount of \$696.63 from the FY 2016/2017 CAG in-kind budget to cover the RBC – 2017 Yucaipa Road Race and Yucaipa Valley Lions Club – 2016 Christmas Parade cost overruns incurred for police and public works related services.

P. 148 **12.** **SUBJECT:** LOU ROSSI (CASE NO. 16-125/GPA); GENERAL PLAN AMENDMENT / LAND USE DISTRICT CHANGE OF A SINGLE 1.12 ACRE PROPERTY AT 12199 15TH STREET FROM GENERAL COMMERCIAL (CG) TO MULTIPLE RESIDENTIAL (RM-10M); APN: 0301-041-18

**RECOMMENDATION:** That City Council waive further reading and adopt Ordinance No. 358, amending Ordinance No. 343, amending the Official Land Use Plan and Zoning Ordinance as adopted by the City of Yucaipa.

P. 154 **13.** **SUBJECT:** REJECT ALL BIDS – 5<sup>TH</sup> STREET IMPROVEMENTS PROJECT– PROJECT NO. 10903

**RECOMMENDATION:** That City Council:

1. Reject all bids for the 5th Street Improvements Project– Project No. 10903; and
2. Direct staff to revise the plans and specifications and re-advertise the Project for construction bids.

## **PUBLIC COMMENT**

## **MAYOR AND COUNCILMEMBER BUSINESS (REPORTS)**

P. 156 **14.** **SUBJECT:** PRIORITIZATION OF FISCAL YEAR 2017/2018 COMMUNITY ACTIVITY GRANT APPLICATIONS

**RECOMMENDATION:** That City Council:

1. Review and consider the Fiscal Year 2017/2018 Community Activity Grant applications submitted by local applicants requesting financial and/or in-kind support to continue on-

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going services, proposing new services and/or proposing small to large scale special events that meet the established guidelines; and

2. Determine that the Childhood Cancer Foundation of Southern California, Family Service Association of Redlands, and Redlands Bicycle Classic, Inc. should be exempt from the Grant Guideline that requires the organization to be located in Yucaipa if their Community Activity Grant is awarded.

- P. 276 **15.** **SUBJECT:** DESIGNATION OF VOTING DELEGATE AND ALTERNATE FOR LEAGUE ANNUAL CONFERENCE

**RECOMMENDATION:** That City Council appoint a Voting Delegate and Voting Alternate for the 2017 League of California Cities Annual Conference.

**POSSIBLE ACTION ON PENDING LEGISLATION**

- P. 280 **16.** **SUBJECT:** AB 1408 (CALDERON). CRIMES: SUPERVISED RELEASE. - NOTICE OF SUPPORT

**RECOMMENDATION:** That City Council review and approve a letter of support to AB 1408 (Calderon). Crimes: Supervised Release.

**DEPARTMENT REPORTS**

- P. 284 **17.** **SUBJECT:** ACCEPTANCE OF CONTRACT WORK – DUNLAP CHANNEL PHASE II AND AVENUE E STORM DRAIN - PROJECT NO. 10839

**RECOMMENDATION:** That City Council:

1. Accept the contract and extension work completed by Borden Excavating, Inc. of Calimesa, CA. for the Dunlap Channel Phase II and Avenue E Storm Drain Project- Project No. 10986 in the amount of \$2,645,433.83; and
2. Approve the final payment for the project; and
3. Authorize the recordation of the Notice of Completion.

- P. 289 **18.** **SUBJECT:** REQUEST FOR RELEASE OF CODE ENFORCEMENT LIEN/REDUCTION OF FINES

**RECOMMENDATION:** That City Council consider releasing code enforcement liens and waiving, reducing, or modifying in some manner the civil fines and penalties levied on the property as a result of uncorrected Municipal Code violations located at 12603 Bryant Street.

- P. 297 **19.** **SUBJECT:** YUCAIPA FIRST SHOP LOCAL CAMPAIGN BANNER REPLACEMENT

**RECOMMENDATION:** That City Council review the Yucaipa First shop local program replacement banner designs and direct staff as appropriate.

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**ADJOURN CITY COUNCIL AND CONVENE SUCCESSOR AGENCY**

P. 305 SA 1. **SUBJECT:** APPROVE SUCCESSOR AGENCY MINUTES OF MAY 22, 2017

**RECOMMENDATION:** That the Successor Agency approve Successor Agency Minutes of May 22, 2017.

**ADJOURN SUCCESSOR AGENCY AND CONVENE HOUSING AUTHORITY**

P. 307 HA 1. **SUBJECT:** APPROVE HOUSING AUTHORITY MINUTES OF MAY 22, 2017.

**RECOMMENDATION:** That the Housing Authority approve Housing Authority Minutes of May 22, 2017.

**CONVENE JOINT CITY COUNCIL AND SUCCESSOR AGENCY AND HOUSING AUTHORITY**

P. 309 20. **SUBJECT:** FISCAL YEAR 2017-2018 BUDGET AND CAPITAL IMPROVEMENT PROGRAM

**RECOMMENDATION:**

That City Council:

1. Adopt Resolution No. 2017-19 approving Fiscal Year 2017-2018 Budgets for the City of Yucaipa General Fund, Special Revenue funds, Capital Projects funds, the Internal Service Fund, and the 2017-2018 Capital Improvement Program; and
2. Adopt Resolution No. 2017-20, adjusting the Appropriations Limit for Fiscal Year 2017-2018; and
3. Adopt Resolution No. 2017-21, adopting the Measure I, Five-Year Capital Improvement Program; and

That the Successor Agency to the Yucaipa Redevelopment Agency:

1. Adopt Resolution No. 2017-22, approving the 2017-2018 Budget for the Successor Agency to the Yucaipa Redevelopment Agency; and

That the Yucaipa Housing Authority:

1. Adopt Resolution No. 2017-23, approving the 2017-2018 Budget for the Yucaipa Housing Authority.

**ADJOURN THE SUCCESSOR AGENCY AND HOUSING AUTHORITY**

P. 355 21. **SUBJECT:** AWARD OF CONTRACT – 2016/2017 & 2017/2018 STREET REHABILITATION PROGRAMS- PROJECT NO. 11050

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**RECOMMENDATION:** That City Council:

1. Award and authorize the Mayor to execute a contract, and the City Manager or his designee to administer the terms of the contract to the lowest responsible bidder, Hardy & Harper, Inc. in the amount of \$1,196,000 for the 2016/2017 & 2017/2018 Street Rehabilitation Programs- Project No. 11050; and
2. Authorize the amounts of \$121,500 for contingency and \$36,000 for construction contract administration, staff time and inspection, for a total project budget in the amount of \$1,353,500; and
3. Approve the plans and specifications prepared for this project.

**PUBLIC HEARINGS**

The order of Business for the Public Hearing Shall Be:

- A. Open Public Hearing
- B. Staff Presentation
- C. Applicant/Representative Presentation (if necessary)
- D. Public Comments
- E. Applicant Rebuttal (if necessary)
- F. Public Hearing Closed
- G. Council Discussion
- H. Council Motion and Vote

**SPEAKERS ARE ENCOURAGED TO BE BRIEF AND REMAIN WITHIN THE ESTABLISHED TIMEFRAME OF THREE (3) MINUTES. ONCE THE PUBLIC HEARING HAS BEEN CLOSED, NO FURTHER TESTIMONY WILL BE TAKEN.**

- P. 362 **22.** **SUBJECT:** YUCAIPA DISPOSAL INC., ANNUAL REPORT AND SOLID WASTE RATE ADJUSTMENT

**RECOMMENDATION:** That City Council conduct a public hearing and subsequently:

1. Receive the Solid Waste Annual Report from Yucaipa Disposal; and
2. Approve the continuation of the recycling program enhancements for Fiscal Year 2017/18 to include:
  - a. Continue the subsidized commercial recycling and food waste program;
  - b. Continue the “Right Stuff” campaign;
  - c. Continue the free mulch program;
  - d. Continue the enforcement efforts pertaining to scavenging;
  - e. Continue the Shred-It event twice per year;



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- f. Continue the education and outreach programs; and
  3. Determine the Residential Rate Adjustments, to be implemented July 1, 2017, which will modify the rates by either:
    - a. (Option 1) Implementing a standard increase in the amount of \$0.91 on all service levels resulting in a 15-gallon rate increase from \$11.95 to \$12.86, 30-gallon rate increase from \$17.13 to \$18.04 and a 60-gallon rate increase from \$25.38 to \$26.29. **(Recommended by the Solid Waste Committee)**
    - b. (Option 2) Implementing all standard increases; however, the rates are remixed to maintain some subsidy to the 15 and 30-gallon rates resulting in a 15-gallon rate increase of \$0.81 (from \$11.95 to \$12.76), 30-gallon rate increase of \$0.83 (from \$17.13 to \$17.96) and a 60-gallon rate increase of \$0.97 (from \$25.38 to \$26.35).
    - c. (Option 3) Implementing all standard increases; however, the rates are remixed to apply the same percentage increase of 4.1% on all three barrel services resulting in a 15-gallon rate increase of \$0.49 (from \$11.95 to \$12.44), 30-gallon rate increase of \$0.70 (from \$17.13 to \$17.83) and a 60-gallon rate increase of \$1.04 (from \$25.38 to \$26.42); and
  4. Approve the proposed Commercial Refuse Rate Adjustment with Recycling and Food Waste; and
  5. Adopt Resolution No. 2017-24, amending Resolution No. 2014-61, setting the Construction and Demolition minimum diversion requirements to meet California Green Building Standards Code mandates.

P. 429 **23.** **SUBJECT:** ACCESSORY DWELLING UNIT ORDINANCE NO. 359

**RECOMMENDATION:** That the City Council conduct a Public Hearing and:

- A) Approve first reading, by title only, as read by staff, of Ordinance No. 359 amending Divisions 3 and 4 of the Yucaipa Development Code to add regulations pertaining to accessory dwelling units to ensure compliance with State law (SB 1069 and AB 2299); and
- B) Find that the ordinance is exempt from Environmental Review pursuant to Public Resources Code Section 21080.17; and
- C) Consider modifications to the Development Impact Fee program for Multiple Family Housing units, including Accessory Dwelling Units, and, if appropriate, direct staff to initiate changes to the Development Impact Fee program; and
- D) Consider amending the Historic Uptown Specific Plan to eliminate the Accessory Dwelling Unit parking requirement and direct staff as appropriate.

P. 445 **24.** **SUBJECT:** SUMNER SAUL (CASE NO. 17-033/EXT): A 2-YEAR TIME EXTENSION FOR CASE NO. 04-241/TTM 17349, A TENTATIVE TRACT MAP TO CREATE TWENTY-FOUR (24) SINGLE FAMILY LOTS ON 5.69 ACRES (7,200 SQ. FT. MINIMUM LOT SIZE) AT THE EAST END OF HOLLOW CREEK DRIVE; APN: 303-041-127

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MATTHEW KOHORST (CASE NO. 17-038/EXT): A 2-YEAR TIME EXTENSION FOR CASE NO. 04-046/TTM 16785, A TENTATIVE TRACT MAP TO CREATE THIRTY-SIX (36) RESIDENTIAL LOTS (MINIMUM LOT SIZE OF ONE (1) ACRE) ON 38.5 ACRES; APN'S: 321-031-06 TO 07, 321-031-23 TO 25 AND 321-031-33.

MATTHEW KOHORST (CASE NO. 17-039/EXT): A 2-YEAR TIME EXTENSION FOR CASE NO. 04-115/TTM 17028, A TENTATIVE TRACT MAP TO DIVIDE APPROXIMATELY 26 ACRES INTO 24 SINGLE FAMILY RESIDENTIAL LOTS (MINIMUM LOT SIZE OF ONE (1) GROSS ACRE), LOCATED ON THE WEST SIDE OF JEFFERSON STREET, EXTENDING APPROXIMATELY 1,310 FEET NORTH OF FIR AVENUE; APN: 0321-041-05, 09, 10 AND 12

**RECOMMENDATION:** That City Council conduct a public hearing and approve an Extension of Time of 24 months for:

1. Tentative Tract 17349, subject to the attached Conditions of Approval originally dated June 6, 2005 and amended on May 16, 2017, and adopt the Findings as contained in this Agenda Report.
2. Tentative Tract 16785, subject to the attached Conditions of Approval originally dated May 19, 2004 and amended on May 23, 2017, and adopt the Findings as contained in this Agenda Report.
3. Tentative Tract 17028, subject to the attached Conditions of Approval originally dated November 23, 2004 and amended on May 23, 2017, and adopt the Findings as contained in this Agenda Report.

## **ANNOUNCEMENTS**

## **ADJOURNMENT**