



**Regular City Council
And Successor Agency
And Housing Authority
Meeting Agenda**

June 25, 2018 - 6:00 PM

City Council Chambers - Yucaipa City Hall
34272 Yucaipa Blvd., Yucaipa, California

THE CITY OF YUCAIPA COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU REQUIRE SPECIAL ASSISTANCE TO ATTEND OR PARTICIPATE IN THIS MEETING, PLEASE CALL THE CITY CLERK'S DEPARTMENT AT (909) 797-2489 AT LEAST 48-HOURS PRIOR TO THE MEETING.

ANY PUBLIC WRITINGS DISTRIBUTED BY THE CITY TO AT LEAST A MAJORITY OF THE COUNCILMEMBERS REGARDING ANY ITEM ON THIS REGULAR MEETING AGENDA WILL BE MADE AVAILABLE AT THE PUBLIC RECEPTION COUNTER AT CITY HALL, LOCATED AT 34272 YUCAIPA BOULEVARD, DURING NORMAL BUSINESS HOURS.

IF YOU WISH TO ADDRESS THE COUNCIL DURING THE MEETING, PLEASE COMPLETE A SPEAKERS FORM AND RETURN IT TO THE CITY CLERK PRIOR TO THE BEGINNING OF THE MEETING. THERE IS A THREE-MINUTE TIME LIMIT FOR SPEAKING.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL PRESENTATION

Trails and Open Space Award

EMPLOYEE INTRODUCTION

CONSENT AGENDA (ITEM NOS. 1 THROUGH 9)

The following Consent Agenda items are expected to be routine and non-controversial. Council will act upon them, at one time, without discussion. Any Councilmember or staff member may request removal of an item from the Consent Agenda for discussion.

The title is deemed to be read and further reading waived on any ordinance listed on the Consent

Agenda for second reading and adoption.

P. 8 **1.** **SUBJECT:** APPROVE REGULAR CITY COUNCIL MEETING MINUTES OF JUNE 11, 2018

RECOMMENDATION: That City Council approve City Council Minutes of June 11, 2018.

P. 16 **2.** **SUBJECT:** CANCELLATION OF JULY 23, 2018 COUNCIL MEETING

RECOMMENDATION: That City Council cancel its regularly scheduled meeting of July 23, 2018.

P. 17 **3.** **SUBJECT:** ORDINANCE NO. 370 - MANDATORY COMMERCIAL ORGANICS RECYCLING

RECOMMENDATION: That City Council waive further reading and adopt Ordinance No. 370, amending Chapter 8.28 of the Yucaipa Municipal Code, titled "Waste Management", to include provisions pertaining to mandatory commercial organics recycling.

P. 21 **4.** **SUBJECT:** RESOLUTION OF INTENTION TO CERTIFY SOLID WASTE DELINQUENT ACCOUNT LIEN LIST

RECOMMENDATION: That City Council adopt Resolution No. 2018-29, a Resolution of Intention to set the time and place for a Public Hearing on July 9, 2018, at 6:00 p.m. in the City Council Chambers, relative to forwarding amounts remaining unpaid on the Solid Waste Lien List to the County of San Bernardino for addition to the 2018-2019 property tax rolls as special assessments.

P. 25 **5.** **SUBJECT:** RESOLUTION OF INTENTION FOR THE LEVY OF ANNUAL ASSESSMENTS FOR THE CITY OF YUCAIPA LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1

RECOMMENDATION: That City Council adopt Resolution No. 2018-28, a Resolution providing Notice of Intention setting the time and place for a Public Hearing on July 9, 2018 at 6:00 p.m. in the City Council Chambers regarding the levy of the annual assessments for the City of Yucaipa Landscaping and Lighting Maintenance District No. 1.

P. 48 **6.** **SUBJECT:** EMPLOYEE COMPENSATION

RECOMMENDATION: That City Council:

1. Adopt Resolution No. 2018-27, amending Resolution No. 2018-10, and adopting the Salary, Benefit and Classification Plan for the General Unit employees to include:

a. An increase in the salary schedule for all affected positions, effective with the first full pay period in July 2018, by an amount equal to four and one-half percent (4.5%); and

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- b. Reduce the City paid employee's contribution to the California Public Employees Retirement System from the rate of 2.67% by the amount of 1.33%, such that the City contribution in 2018-2019 will be 1.33%, with 5.66% paid by the employee; and
2. Adopt Resolution No. 2018-26, amending Resolution No. 2017-38, and adopting the Management, Supervisory and Confidential Salary, Benefit and Classification Plan, to:
 - a. An increase in the salary schedule for all affected positions, effective with the first full pay period in July 2018, by an amount equal to four and one-half percent (4.5%); and
 - b. Reduce the City paid employee's contribution to the California Public Employees Retirement System from the rate of 2.67% by the amount of 1.33%, such that the City contribution in 2018-2019 will be 1.33%, with 5.66% paid by the employee.

P. 54 **7.** **SUBJECT:** COMMUNITY ACTIVITY GRANT ACCOUNTABILITY REPORTS FOR FISCAL YEAR (FY) 2017/2018 GRANT CYCLE

RECOMMENDATION: That City Council receive the Community Activity Grant Accountability Reports and deem the program requirements complete for the Girl Scout Troop #609 – Girl Scout Meetings and the Redlands Bicycle Classic, Inc. – Stage 2 of the 34th Redlands Bicycle Classic (Yucaipa Road Race).

P. 60 **8.** **SUBJECT:** PENDLETON AVENUE AT OAK GLEN CREEK LOW WATER CROSSING REPLACEMENT PROJECT, PROJECT NO. 10728 – RIGHT OF WAY ACQUISITION

RECOMMENDATION: That City Council:

1. Approve a Purchase and Sale Agreement with Michael J. Kalnas and Linda K. Kalnas, at APN 0321-141-14 (formerly 0321-141-11) for the acquisition of approximately 10,183 square feet of property located at 11492 Pendleton Avenue, for an amount not to exceed \$21,000; and
2. Approve expenditures up to the amount of \$5,000 for escrow costs associated with the acquisition of the property; and
3. Authorize the City Manager, or his designee, to execute the necessary documents to complete the property acquisition process.

P. 98 **9.** **SUBJECT:** AWARD OF CONTRACT - TRAFFIC SIGNAL MAINTENANCE SERVICES

RECOMMENDATION: That City Council approve and authorize the Mayor to execute an agreement with Econolite Systems, to perform routine traffic signal maintenance and repairs at signalized intersections for a period of three (3) fiscal years.

PUBLIC COMMENT

MAYOR AND COUNCILMEMBER BUSINESS (REPORTS)

- P. 126 **10.** **SUBJECT:** PRIORITIZATION OF FISCAL YEAR 2018/2019 COMMUNITY ACTIVITY GRANT APPLICATIONS

RECOMMENDATION:

1. That City Council review and consider the Fiscal Year 2018/2019 Community Activity Grant applications submitted by local applicants requesting financial and/or in-kind support to continue on-going services, proposing new services and/or proposing small to large scale special events that meet the established guidelines; and
2. Determine that the Childhood Cancer Foundation of Southern California and Redlands Bicycle Classic, Inc. should be exempt from the Grant Guideline that requires the organization to be located in Yucaipa if their Community Activity Grant is awarded.

POSSIBLE ACTION ON PENDING LEGISLATION

DEPARTMENT REPORTS

- P. 314 **11.** **SUBJECT:** EXTENSION OF CONTRACTS – PROFESSIONAL ENVIRONMENTAL SERVICES FOR RESOURCE AGENCY PROJECT DELIVERY FOR VARIOUS PUBLIC WORKS PROJECTS

RECOMMENDATION: That the City Council:

1. Authorize the City Manager to execute a contract extension with Dudek & Associates, Inc. (Dudek) in an amount not-to-exceed \$100,000 for FY2018/2019 & FY2019/2020 for providing on-call Professional Environmental Services for Resource Agency Project Delivery for Various Public Works Projects; and
2. Authorize the City Manager to execute a contract extension with LSA Associates Inc. (LSA) in an amount not-to-exceed \$100,000 for FY 2018/2019 & FY 2019/2020 for providing on-call Professional Environmental Services for Resource Agency Project Delivery for Various Public Works Projects.

ADJOURN CITY COUNCIL AND CONVENE SUCCESSOR AGENCY

- P. 320 **SA 1.** **SUBJECT:** APPROVE SUCCESSOR AGENCY MINUTES OF JUNE 11, 2018

RECOMMENDATION: That the Successor Agency approve Successor Agency Minutes of June 11, 2018.

ADJOURN THE SUCCESSOR AGENCY AND HOUSING AUTHORITY

- P. 322 **HA 1.** **SUBJECT:** APPROVE HOUSING AUTHORITY MINUTES OF JUNE 11, 2018.

RECOMMENDATION: That the Housing Authority approve Housing Authority Minutes of June 11, 2018.

CONVENE JOINT CITY COUNCIL, SUCCESSOR AGENCY, AND HOUSING AUTHORITY

P. 324 **12. SUBJECT:** FISCAL YEAR 2018-2019 BUDGET AND CAPITAL IMPROVEMENT PROGRAM

RECOMMENDATION: That City Council:

1. Adopt Resolution No. 2018-16, approving Fiscal Year 2018-2019 Budgets for the City of Yucaipa General Fund, Special Revenue funds, Capital Projects funds, the Internal Service Fund, and the 2018-2019 Capital Improvement Program; and
2. Adopt Resolution No. 2018-17, adjusting the Appropriations Limit for Fiscal Year 2018-2019; and
3. Adopt Resolution No. 2018-18, adopting the Measure I, Five-Year Capital Improvement Program; and
4. Adopt Resolution No. 2018-31, adjusting the amount of SB1 Funding available in the FY 2018-2019 Capital Improvement Program (CIP); and
5. Adopt Resolution No. 2018-32, authorizing and establishing loans from the General Fund reserves to the Development Impact Fee Program for the construction of eligible improvements; and
6. Direct staff to establish a policy that allocates the unused portion of the annual encumbrance, required to satisfy any outstanding development reimbursement agreement, to the repayment of outstanding loans/advances made previously by the General Fund resources to the Development Impact Fee Program; and

That the Successor Agency to the Yucaipa Redevelopment Agency:

1. Adopt Resolution No. 2018-19, approving the 2018-2019 Budget for the Successor Agency to the Yucaipa Redevelopment Agency; and

That the Yucaipa Housing Authority:

1. Adopt Resolution No. 2018-20, approving the 2018-2019 Budget for the Yucaipa Housing Authority.

ADJOURN THE SUCCESSOR AGENCY AND THE HOUSING AUTHORITY

PUBLIC HEARINGS

The order of Business for the Public Hearing Shall Be:

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- A. Open Public Hearing
 - B. Staff Presentation
 - C. Applicant/Representative Presentation (if necessary)
 - D. Public Comments
 - E. Applicant Rebuttal (if necessary)
 - F. Public Hearing Closed
 - G. Council Discussion
 - H. Council Motion and Vote

SPEAKERS ARE ENCOURAGED TO BE BRIEF AND REMAIN WITHIN THE ESTABLISHED TIMEFRAME OF THREE (3) MINUTES. ONCE THE PUBLIC HEARING HAS BEEN CLOSED, NO FURTHER TESTIMONY WILL BE TAKEN.

- P. 368 13. **SUBJECT:** YUCAIPA DISPOSAL INC., ANNUAL REPORT AND SOLID WASTE RATE ADJUSTMENT

RECOMMENDATION: That City Council conduct a public hearing and subsequently:

1. Receive the Solid Waste Annual Report from Yucaipa Disposal; and
2. Approve the continuation of the recycling program enhancements for Fiscal Year 2018/19 to include:
 - a. The subsidized commercial recycling and food waste program;
 - b. The “Right Stuff” campaign;
 - c. The free mulch program;
 - d. The enforcement efforts pertaining to scavenging;
 - e. The Shred-It event twice per year;
 - f. The education and outreach programs; and
3. Determine the Residential Rate Adjustments, to be implemented July 1, 2018, which will modify the rates by either:
 - a. (Option 1) Implementing a standard increase in the amount of \$0.63 on all service levels resulting in a 15-gallon rate increase from \$12.86 to \$13.49, 30-gallon rate increase from \$18.04 to \$18.67 and a 60-gallon rate increase from \$26.29 to \$26.92.
 - b. (Option 2) Implementing all standard increases; however, the rates are remixed to maintain some subsidy to the 15 and 30-gallon rates resulting in a 15-gallon rate increase of \$0.92 (from \$12.86 to \$13.78), 30-gallon rate increase of \$0.72 (from \$18.04 to \$18.76) and a 60-gallon rate increase of \$0.60 (from \$26.29 to \$26.89). **(Recommended by the Solid Waste Committee)**
 - c. (Option 3) Implementing all standard increases; however, the rates are remixed to apply the same rate subsidy used in 2017, resulting in a 15-gallon rate increase of \$0.47 (from

\$12.86 to \$13.33), 30-gallon rate increase of \$0.52 (from \$18.04 to \$18.56) and a 60-gallon rate increase of \$0.73 (from \$26.29 to \$27.02); and

4. Approve the proposed Commercial Refuse Rate Adjustment with Recycling and Food Waste.

P. 431 **14.** **SUBJECT:** ADOPTION OF RESOLUTION NO. 2018-22, AMENDING RESOLUTION NO. 2018-09, TO ADOPT RENTAL FEES FOR THE USE OF THE YUCAIPA EQUESTRIAN CENTER

RECOMMENDATION: That City Council:

1. Conduct a Public Hearing, and adopt Resolution No. 2018-22, amending Resolution No. 2018-09, to adopt rental fees for the use of the Yucaipa Equestrian Center (Exhibit A to the Resolution); and
2. Authorize the City Manager to administratively approve fees associated with the Yucaipa Equestrian Arena Committee's direct costs.

ANNOUNCEMENTS

ADJOURNMENT