



AMENDED  
Regular City Council  
Meeting Agenda

March 14, 2016 - 6:00 PM

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City Council Chambers - Yucaipa City Hall  
34272 Yucaipa Blvd., Yucaipa, California

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**THE CITY OF YUCAIPA COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU REQUIRE SPECIAL ASSISTANCE TO ATTEND OR PARTICIPATE IN THIS MEETING, PLEASE CALL THE CITY CLERK'S DEPARTMENT AT (909) 797-2489 AT LEAST 48-HOURS PRIOR TO THE MEETING.**

**ANY PUBLIC WRITINGS DISTRIBUTED BY THE CITY TO AT LEAST A MAJORITY OF THE COUNCILMEMBERS REGARDING ANY ITEM ON THIS REGULAR MEETING AGENDA WILL BE MADE AVAILABLE AT THE PUBLIC RECEPTION COUNTER AT CITY HALL, LOCATED AT 34272 YUCAIPA BOULEVARD, DURING NORMAL BUSINESS HOURS.**

**IF YOU WISH TO ADDRESS THE COUNCIL DURING THE MEETING, PLEASE COMPLETE A SPEAKERS FORM AND RETURN IT TO THE CITY CLERK PRIOR TO THE BEGINNING OF THE MEETING. THERE IS A THREE-MINUTE TIME LIMIT FOR SPEAKING.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL PRESENTATION**

Recognition of Paul Morrison and Debra ~~Bowman~~ Solorio

**CONSENT AGENDA (ITEM NOS. 1 THROUGH 8 6)**

The following Consent Agenda items are expected to be routine and non-controversial. Council will act upon them, at one time, without discussion. Any Councilmember or staff member may request removal of an item from the Consent Agenda for discussion.

The title is deemed to be read and further reading waived on any ordinance listed on the Consent Agenda for second reading and adoption.

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P. 9 1. **SUBJECT:** APPROVE COUNCIL MINUTES OF FEBRUARY 22, 2016

**RECOMMENDATION:** That City Council approve City Council Minutes of February 22, 2016.

P. 20 2. **SUBJECT:** STATEWIDE LOCAL STREETS AND ROADS ASSESSMENT PARTICIPATION

**RECOMMENDATION:** That City Council authorize staff to send a check to the League of California Cities in the amount of \$400 to participate in the Statewide Local Streets and Roads Needs Assessment.

P. 29 3. **SUBJECT:** AWARD OF CONTRACT –INSTALLATION OF ASPHALT SPEED HUMPS AND STRIPING ON FIR AVENUE, PROJECT NO. 11022

**RECOMMENDATION:** That City Council:

1. Award and authorize the Mayor to execute a contract in the amount of \$10,260 with KAD Paving Company of Redlands, CA. for the Installation of Asphalt Speed Humps and Striping on Fir Avenue Project; and
2. Approve the amount of \$1,600 for contract contingency and the amount of \$800 for construction contract administration/inspection for a total construction budget in the amount of \$12,660; and
3. Authorize the City Manager or his designee to administer the terms of the contract; and
4. Approve the Plans and Specifications prepared for the Project.

P. 33 4. **SUBJECT:** 13<sup>TH</sup> ST. SPORTS COMPLEX LANDSCAPE MAINTENANCE – ELECTRIC LAWN MOWER MSRC GRANT AND PURCHASE AND CHANGE ORDER NO. 3 TO PARK MAINTENANCE CONTRACT

**RECOMMENDATION:** That City Council:

1. Approve and authorize the Mayor to execute an agreement with the South Coast Air Quality Management District in an amount not-to-exceed \$5,000; and
2. Authorize the City Manager or his designee to administer the terms of the agreement; and
3. Approve and authorize the City Manager to execute a purchase order and administer the acquisition of One Zero-Emission, Electric, Commercial Riding Lawnmower in the amount of \$21,280.08 for the 13th Street Sports Park turf maintenance from The Greenstation; and
4. Authorize the City Manager to execute and administer Contract Change Order No. 3 in the amount of \$11,446.51 to add the 13th St. Sports Complex Landscape Maintenance -

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Project No. 11023 to the existing City's Parks, Medians and Detention Basin Maintenance - Project No. 10974, which expires on November 10, 2016 ; and

5. Approve the specifications prepared for this project.

P. 54 5. **SUBJECT:** SPECIAL EVENT PERMIT APPLICATION - WILDWOOD CALVARY CHAPEL EASTER SUNRISE SERVICES

**RECOMMENDATION:** That City Council approve the Special Event Permit Application submitted by Wildwood Calvary Chapel to conduct Easter Sunrise Services on Sunday, March 27, 2016 at the Yucaipa Community Park.

P. 64 6. **SUBJECT:** SPECIAL EVENT PERMIT APPLICATION - SAN BERNARDINO COUNTY SHERIFF'S DEPARTMENT BASIC MOUNTED PATROL COURSE

**RECOMMENDATION:** That City Council approve the Special Event Permit Application submitted by the San Bernardino County Sheriff's Department to conduct a Basic Mounted Patrol Course at the Yucaipa Equestrian Arena and waive Ordinance 127 Section 3.14.

**PUBLIC COMMENT**

**MAYOR AND COUNCILMEMBER BUSINESS (REPORTS)**

P. 72 7. **SUBJECT:** REDLANDS BICYCLE CLASSIC YUCAIPA CIRCUIT RACE – COMMUNITY ACTIVITY GRANT REQUEST AND SPECIAL EVENT APPLICATION

**RECOMMENDATION:** That City Council:

1. Consider the Redlands Bicycle Classic Committee's request to host a leg of the 2016 Classic in Yucaipa on Thursday, April 7, 2016; and
2. Consider Committee's request for co-sponsorship of the Yucaipa Circuit Race; and
3. Consider the authorization to use the City logo for promotional items; and
4. Review and consider the Special Event Permit and FY 2015/16 Community Activity Grant Application for an in-kind and fee waiver request in the amount of \$7,706 (not to exceed) as submitted by the Redlands Bicycle Classic and, if approved, authorize the use of \$7,706 (not to exceed) from the Community Activity Grant In-Kind Category Fund; and
5. Approve the Special Event Application submitted by the Redlands Bicycle Classic to conduct the Yucaipa Circuit Professional Bicycle Stage Race and Para-Cycle Race on Thursday, April 7, 2016 with the condition that satisfactory compliance with all appropriate City agency requirements is met by the applicant; and
6. Authorize rolling and temporary street and lane closures; and

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7. Allocate the amount of \$200 from the Economic Development Division Professional Services Account to update the community notice signs for the event.

P. 102 8. **SUBJECT:** COMMUNITY ACTIVITY GRANT ACCOUNTABILITY REPORTS AND FISCAL YEAR 2015/16 IN-KIND GRANT REQUEST AND SPECIAL EVENT APPLICATION FROM THE LIONS CLUB OF YUCAIPA VALLEY/BEST HOMETOWN CELEBRATION COMMITTEE

**RECOMMENDATION:** That City Council:

1. Receive the Fiscal Year 2015/2016 Community Activity Grant Accountability Reports and deem the program requirements complete for the Citrus Belt Quilters – 2015 Quilt Show, Smiles for Seniors Foundation – Low Income Senior Assistance, Kiwanis Club of Yucaipa Valley – Meeting and Events, Yucaipa Valley Lions Club – 2015 Christmas Parade and the Yucaipa Valley Chamber of Commerce – Military Family Pancake Breakfast; and
2. Review and consider the Special Event Permit and FY 2015/16 Community Activity Grant Application for in-kind and fee waiver request in the amount of \$4,358 as submitted by the Lions Club/Best Hometown Celebration Committee and, if approved, authorize the use of \$4,358 from the Community Activity Grant In-Kind Category Fund; and
3. Consider the Lions Club/Best Hometown Celebration Committee’s request for co-sponsorship of the 2016 Yucaipa 4th of July Celebration; and
4. Authorize the Lions Club/Best Hometown Celebration Committee to use the City logo for promotional items; and
5. Approve the Special Event Application submitted by the City of Yucaipa and the Lions Club/Best Hometown Celebration Committee to conduct a fireworks display on Monday, July 4, 2016 at Yucaipa High School; and
6. Approve the closure of Chapman Heights Road from 10th Street to Sand Canyon Road and Chapman Heights Road at 13th Street from 11:00 a.m. until 10:00 p.m. on July 4, 2016; and
7. Approve the City of Yucaipa’s Facility Reservation Permit with Yucaipa-Calimesa Joint Unified School District (YCJUSD) for the use of the Yucaipa High School grounds in partnership with the Lions Club /Best Hometown Celebration Committee; and
8. Award and authorize the Mayor to execute a contract with Pyro Spectaculars, Inc. in the amount of \$28,145 from the approved FY 2015/16 Adopted Budget, which includes an “upfront” deposit payment in the amount of \$14,145, to produce the “Program A” fireworks show for Yucaipa residents; and

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9. Authorize the City Manager or his designee to administer the terms of the contract; and
  10. Approve the consolidation of the first summer concert performance with the 4th of July event.

### **POSSIBLE ACTION ON PENDING LEGISLATION**

#### **DEPARTMENT REPORTS**

- P. 160 9. **SUBJECT:** WELCOME HOME VIETNAM VETERANS DAY AND PURPLE HEART PROCLAMATIONS

**RECOMMENDATION:** That City Council:

1. Proclaim March 30th as “Welcome Home Vietnam Veterans Day” in the City of Yucaipa and authorize the Mayor and City Council members to sign a proclamation to that effect; and
2. Proclaim Yucaipa as a Purple Heart City and designate March 24, 2016 as the official date to remember and recognize veterans who are recipients of the Purple Heart Medal, and authorize the Mayor and City Council members to sign a proclamation to that effect.

- P. 167 10. **SUBJECT:** SPECIAL EVENT PERMIT APPLICATION – YUCAIPA MUSIC AND ARTS FESTIVAL

**RECOMMENDATION:** That City Council:

1. Review and approve the Special Event Permit Application to conduct the Yucaipa Music and Arts Festival to be held on Friday, Saturday, and Sunday May 13, 14, and 15, 2016 in the Historic Uptown District; and
2. Waive the Special Event Permit Application fee of \$15; and
3. Review and approve the event site plan, and associated street closures.

- P. 174 11. **SUBJECT:** AWARD OF CONTRACT - CITYWIDE VIDEO SURVEILLANCE SYSTEM PHASE IV-B

**RECOMMENDATION:** That City Council:

1. Find that the public interest will not be best served by a formal proposal process, dispense with the formal solicitation of proposals/qualifications and award the purchase and installation of the Citywide Video Surveillance System Phase IV-b, to Leverage Information Systems of Woodinville, WA; and
2. Approve and authorize the Mayor to execute a contract, and the City Manager or his designee to administer the terms of the contract with Leverage Information Systems in

the amount of \$117,673 for the installation of cameras and a wireless link at the following locations; and

<b>Project Location</b>	<b>Project cost</b>
13 <sup>th</sup> Street Ballpark	\$23,346.17
7 <sup>th</sup> Street Park Pool and Ballfields	\$14,626.35
Yucaipa Blvd/4 <sup>th</sup> Street intersection	\$12,036.70
Yucaipa Blvd/5 <sup>th</sup> Street intersection	\$7,982.99
Bryant Glen concession area	\$35,085.80
Community Center Cameras	\$5,601.43
Wireless Link Community Center/City Hall	\$16,981.46
Mobilization and Design	\$2,011.59
<b>Total</b>	<b>\$117,672.50</b>

3. Approve an allocation in the amount of \$10,000 for the installation of electrical service required for Phase IV-b; and
4. Direct staff to include the amount of \$8,760 in the FY 2016/17 budget for ongoing annual maintenance.

P. 234 **12.** **SUBJECT:** LED CONVERSION OF THE HISTORIC UPTOWN DISTRICT STREET LIGHTS

**RECOMMENDATION:** That City Council:

1. Approve the Yucaipa Historic Uptown PBID proposal to share the cost of purchasing and installing LED retrofit lights in the Historic Uptown street lights; and
2. Approve and authorize the City Manager to execute purchase orders and administer the acquisition of LED retrofit lights as follows:
  - a. InductionLightingFixtures.com in the amount not-to-exceed \$521.13 for 12, 50-watt bulb replacements (with 23-watt Induction – Self-Ballast) of Uptown street lights on California Street.
  - b. Shine Retrofits in the amount not-to-exceed \$1,530.14 for 22, 100-watt bulb replacements (with 24-watt LED) of Uptown street lights on California Street.
  - c. Shine Retrofits in the amount not-to-exceed \$22,360.31 for 101, 250-watt bulb

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replacements (with 60-watt LED) of Uptown street lights on Yucaipa Blvd.

3. Amend the Fiscal Year 2015/2016 Capital Improvement Program by adding the Historic Uptown Streetlight LED Retrofit Project; and
4. Allocate the amount of \$14,580.16 from the General Fund Contingency Account for the Project; and
5. Direct staff to review and update the PBID Engineer's Report as appropriate.

P. 239 **13.** **SUBJECT:** ACQUISITION OF PROPERTY – DUNLAP PARK SITE (PORTION OF APN 0318-061-25)

**RECOMMENDATION:** That City Council:

1. Approve the acquisition of an approximately 5.1-acre property located at the southwest corner of Oak Glen Road and Avenue E for the future development of a community park in the Dunlap area for an amount not to exceed \$830,000.00; and
2. Approve the amount of up to \$7,500 for the acquisition costs of the property and for closing costs, and other miscellaneous costs associated with the acquisition of the property; and
3. Authorize the City Manager to undertake the necessary actions to execute the Purchase and Sale Agreement and other documents necessary to complete the acquisition process.

P. 277 **14.** **SUBJECT:** ACQUISITION OF PROPERTY – 8.73 ACRE PARCEL SOUTHEAST CORNER OAK GLEN ROAD AND AVENUE E (PORTION OF APN 0318-061-25)

**RECOMMENDATION:** That City Council:

1. Approve the acquisition of an approximately 8.73-acre property located at the southeast corner of Oak Glen Road and Avenue E for an amount not to exceed \$75,000.00; and
2. Approve the amount of up to \$7,500 for the acquisition costs of the property and for closing costs, and other miscellaneous costs associated with the acquisition of the property; and
3. Amend the FY2015/2016 CIP by allocating the amount of \$40,000 in Unallocated Drainage Facilities Fee Funds and the amount of \$50,900 in unallocated General Fund One-Time Capital funds to the Dunlap Park Property Land Acquisition Project as a loan to the Drainage Facilities Fee Account; and
4. Authorize the City Manager to undertake the necessary actions to execute the Purchase and Sale Agreement and other documents necessary to complete the acquisition process; and

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5. Update the Parks Master Plan to change the definition of the Dunlap Park to include a cultural center and to reflect the addition of the 7.83-acre property to the Dunlap Park project; and
  6. Direct staff as appropriate with regard to the design features of a potential cultural center/park on the 7.83-acre property.

**ANNOUNCEMENTS**

**ADJOURNMENT**