



Regular City Council Meeting Agenda

February 27, 2017 - 6:00 PM

City Council Chambers - Yucaipa City Hall
34272 Yucaipa Blvd., Yucaipa, California

THE CITY OF YUCAIPA COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU REQUIRE SPECIAL ASSISTANCE TO ATTEND OR PARTICIPATE IN THIS MEETING, PLEASE CALL THE CITY CLERK'S DEPARTMENT AT (909) 797-2489 AT LEAST 48-HOURS PRIOR TO THE MEETING.

ANY PUBLIC WRITINGS DISTRIBUTED BY THE CITY TO AT LEAST A MAJORITY OF THE COUNCILMEMBERS REGARDING ANY ITEM ON THIS REGULAR MEETING AGENDA WILL BE MADE AVAILABLE AT THE PUBLIC RECEPTION COUNTER AT CITY HALL, LOCATED AT 34272 YUCAIPA BOULEVARD, DURING NORMAL BUSINESS HOURS.

IF YOU WISH TO ADDRESS THE COUNCIL DURING THE MEETING, PLEASE COMPLETE A SPEAKERS FORM AND RETURN IT TO THE CITY CLERK PRIOR TO THE BEGINNING OF THE MEETING. THERE IS A THREE-MINUTE TIME LIMIT FOR SPEAKING.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CONSENT AGENDA (ITEM NOS. 1 THROUGH 3)

The following Consent Agenda items are expected to be routine and non-controversial. Council will act upon them, at one time, without discussion. Any Councilmember or staff member may request removal of an item from the Consent Agenda for discussion.

The title is deemed to be read and further reading waived on any ordinance listed on the Consent Agenda for second reading and adoption.

P. 5 **1. SUBJECT: APPROVE COUNCIL MINUTES OF FEBRUARY 13, 2017**

RECOMMENDATION: That City Council approve City Council Minutes of February 13, 2017.

P. 17 **2. SUBJECT: APPROVAL OF FINAL PARCEL MAP NO. 19758**

RECOMMENDATION: That City Council approve Final Parcel Map No. 19758 and authorize the recordation of the map from Anza Butterfield Road 34, LLC.

- P. 20 3. **SUBJECT:** REAUTHORIZING THE PUBLIC, EDUCATIONAL, AND GOVERNMENTAL ACCESS SUPPORT FEE

RECOMMENDATION: That City Council waive further reading and adopt Ordinance No. 357, reauthorizing and readopting the City's Public, Educational, and Governmental Access Support Fee.

PUBLIC COMMENT

MAYOR AND COUNCILMEMBER BUSINESS (REPORTS)

- P. 23 4. **SUBJECT:** PURPLE HEART CITY PROCLAMATION

RECOMMENDATION: That City Council proclaims Yucaipa as a Purple Heart City and designates March 24, 2017 as the official date to remember and recognize veterans who are recipients of the Purple Heart Medal, and authorize the Mayor and City Council members to sign a proclamation to that effect.

POSSIBLE ACTION ON PENDING LEGISLATION

DEPARTMENT REPORTS

- P. 26 5. **SUBJECT:** PURCHASE MOBILE MODULES FOR CITYVIEW LAND MANAGEMENT SOFTWARE

RECOMMENDATION: That City Council:

1. Find that the public interest will not be best served by a formal proposal process, dispense with the formal solicitation of proposals/qualifications and award the purchase of the CityView Mobile Modules, to Harris Computer Systems of Chicago, IL; and
2. Approve and authorize the purchase of Mobile Modules for CityView Land Management Software in the amount of \$18,032.

- P. 31 6. **SUBJECT:** INVESTMENT PORTFOLIO, STRATEGY & POLICY UPDATE

RECOMMENDATION: That City Council:

1. Receive and file an investment portfolio update, and;
2. Evaluate risk tolerance and strategic provisions and direct staff to revise the investment strategy consistent with that evaluation, and;
3. Approve the City of Yucaipa Investment Policy, as amended, for the investment of City funds.

P. 65 7. **SUBJECT:** NEIGHBORHOOD TRAFFIC CALMING PROGRAM RECOMMENDATIONS-PHASE 10

RECOMMENDATION: That City Council:

1. Review and approve the Neighborhood Traffic Calming Program recommendations for Phase 10, as presented by staff; and
2. Amend the Neighborhood Traffic Calming Program by approving revisions to the Local Speed Hump Warrant.

P. 126 8. **SUBJECT:** CITY-WIDE DEPARTMENT REORGANIZATION

RECOMMENDATION: That City Council approve a City-wide reorganization and:

1. Adopt Resolution No. 2017-06, amending Resolution No. 2016-47, amending the Management, Supervisory and Confidential Salary, Benefit and Classification Plan effective with the pay period beginning on March 3, 2017 by:
 - a. Reallocating the position of Information Systems Administrator, from Salary Range 32 (\$64,168-\$80,136) to an Information Systems Administrator/GIS Administrator, Salary Range 35 (\$69,101-\$86,298); and
 - b. Providing for flexible staffing by creating the additional classification of Information Systems/GIS Manager, Salary Range 39 (\$76,275-\$95,257); and
2. Adopt Resolution No. 2017-07, amending Resolution No. 2016-41, amending the General Unit Salary, Benefit and Classification Plan effective with the pay period beginning on March 3, 2017 by:
 - a. Reallocating the position of Administrative Assistant, assigned to the Community Development Department, from Salary Range 21 (\$47,280-\$59,047) to a Senior Administrative Assistant, Salary Range 23 (\$49,674-\$62,036); and
 - b. Reallocating the position of Code Enforcement Officer, from Salary Range 25 (\$52,189-\$65,177) to Salary Range 27 (\$54,830-\$68,476); and
 - c. Reallocating the position of Senior Code Enforcement Officer, from Salary Range 29 (\$57,607-\$71,943) to Salary Range 31 (\$60,522-\$75,584); and
 - d. Re-establishing one position of Development Services Technician I/II in the Community Development Department, Salary Range 17/21 (\$42,834-\$53,493/ \$47,280-\$59,047); and
 - e. Creating one position of Assistant Coordinator in the City Manager's Department, Salary Range 14 (\$39,775-\$49,674).

P. 137 **9. SUBJECT: AWARD OF CONTRACT – SLOPE RESTORATION OF WILDWOOD CREEK AT WILDWOOD CANYON ROAD - PROJECT NO. 10994**

RECOMMENDATION: That City Council:

1. Award and authorize the Mayor to execute a contract in the amount of \$86,644.40 with Elite Grading & Paving of Hesperia, CA for the Slope Restoration of Wildwood Creek at Wildwood Canyon Road - Project No. 10994; and
2. Approve the amount of \$13,000.00 for construction contract contingency, the amount of \$8,000.00 for construction contract administration, survey, testing and inspection, and the amount of \$20,000.00 for long-term project environmental mitigation and monitoring for a total project budget in the amount of \$165,644.40, including the amount of \$38,000 previously approved for the design costs; and
3. Amend the FY 2016/2017 Capital Improvement Program (CIP) by allocating the amount of \$127,644.40 from the Unallocated Pavement Management Program budget to the Project; and
4. Approve the plans and specifications prepared for the Project.

STUDY SESSION

P. 144 **10. SUBJECT: SHORT TERM RENTAL STUDY SESSION**

RECOMMENDATION: That City Council conduct a Study Session regarding the operation of Short Term Rentals, provide input and direct staff, as appropriate.

ANNOUNCEMENTS

CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation [Gov't Code §54956.9(d)(2)] - 1 item – Liability Claim No. 2017-01, Susan O. Irby

Conference with Legal Counsel – Anticipated Litigation [Gov't Code §54956.9(d)(2)] - 1 item – Liability Claim No. 2017-06, Maria G. Soto

Conference with Labor Negotiator [Govt. Code §54957.6] 1 item – Agency Negotiator: Ray Casey, City Manager; Employee Organization: Yucaipa City Employees Association

Conference with Real Property Negotiator [Govt. Code §54956.8] Property: APN No. 0321-181-28 - City Negotiator: Ray Casey, City Manager - Negotiating Parties: Howard O. and Vicki R. Casner - Under Negotiation: Price and Terms of Payments

ADJOURNMENT