



**Regular City Council
and Housing Authority
Meeting Agenda**

February 26, 2018 - 6:00 PM

City Council Chambers - Yucaipa City Hall
34272 Yucaipa Blvd., Yucaipa, California

THE CITY OF YUCAIPA COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU REQUIRE SPECIAL ASSISTANCE TO ATTEND OR PARTICIPATE IN THIS MEETING, PLEASE CALL THE CITY CLERK'S DEPARTMENT AT (909) 797-2489 AT LEAST 48-HOURS PRIOR TO THE MEETING.

ANY PUBLIC WRITINGS DISTRIBUTED BY THE CITY TO AT LEAST A MAJORITY OF THE COUNCILMEMBERS REGARDING ANY ITEM ON THIS REGULAR MEETING AGENDA WILL BE MADE AVAILABLE AT THE PUBLIC RECEPTION COUNTER AT CITY HALL, LOCATED AT 34272 YUCAIPA BOULEVARD, DURING NORMAL BUSINESS HOURS.

IF YOU WISH TO ADDRESS THE COUNCIL DURING THE MEETING, PLEASE COMPLETE A SPEAKERS FORM AND RETURN IT TO THE CITY CLERK PRIOR TO THE BEGINNING OF THE MEETING. THERE IS A THREE-MINUTE TIME LIMIT FOR SPEAKING.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL PRESENTATION

Youth Advisory Committee Update

CONSENT AGENDA (ITEM NOS. 1 THROUGH 5)

The following Consent Agenda items are expected to be routine and non-controversial. Council will act upon them, at one time, without discussion. Any Councilmember or staff member may request removal of an item from the Consent Agenda for discussion.

The title is deemed to be read and further reading waived on any ordinance listed on the Consent Agenda for second reading and adoption.

P. 8 **1. SUBJECT: APPROVE COUNCIL MINUTES OF FEBRUARY 12, 2018**

RECOMMENDATION: That City Council approve City Council Minutes of February 12, 2018.

- P. 20 **2.** **SUBJECT:** SPECIAL EVENT PERMIT APPLICATION – STRADA CORSA/YUCAIPA BMX – BMX STATE QUALIFIER RACE

RECOMMENDATION: That City Council approve the Special Event Permit Application submitted by Strada Corsa/Yucaipa BMX to conduct the BMX State Qualifier Race on Sunday, March 4, 2018, at the Yucaipa BMX Park.

- P. 26 **3.** **SUBJECT:** ACCEPTANCE OF CONTRACT WORK – 2016-2017 & 2017-2018 STREET REHABILITATION PROGRAMS - PROJECT NO. 11050

RECOMMENDATION: That City Council:

1. Accept the contract work completed by Hardy and Harper, Inc. of Santa Ana, CA, in the amount of \$1,039,418.36 for the 2016-2017 & 2017-2018 Street Rehabilitation Programs-Project 11050; and
2. Approve the final payment for the project; and
3. Authorize the recordation of the Notice of Completion for the project; and
4. Amend the FY2017/2018 Capital Improvement Program by reallocating the amount of \$260,000 in funding from the 2017-2018 Street Rehabilitation Program to the County Line Road and Avenue H Active Transportation Program Street Improvement Project.

- P. 31 **4.** **SUBJECT:** SPECIAL EVENT PERMIT APPLICATION – SAN BERNARDINO COUNTY ANIMAL CARE & CONTROL 7TH ANNUAL HOMEWARD BOUND-MEGA PET ADOPTION EVENT

RECOMMENDATION: That City Council:

1. Approve the Special Event Permit Application submitted by the San Bernardino County Department of Public Health, Animal Care and Control to conduct the 7th Annual Homeward Bound-Mega Pet Adoption Event on Saturday, April 28, 2018, and Sunday, April 29, 2018, at the Yucaipa Community Park; and
2. Approve co-sponsoring the event to assist with the marketing and promotion of the Mega Pet Adoption.

- P. 43 **5.** **SUBJECT:** PERSONAL PROTECTIVE EQUIPMENT REPLACEMENT PURCHASE

RECOMMENDATION: That City Council:

1. Approve and authorize the acquisition of replacement Personal Protective Equipment (PPE), specifically Turnout coats and jackets, for use in response to emergency incidents; and

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2. Dispense with the formal bidding procedures required by section 2.40.060 of Ordinance No. 90-42, upon finding that it is impractical to follow such procedures for the purchase of PPE, and that the public welfare would be promoted by dispensing with the same; and
 3. Award a purchase contract with ALLSTAR Fire Equipment, Inc. for the acquisition of Turnout Gear in an amount not to exceed \$13,340.42 from the approved FY2017/2018 Fire Services budget.

PUBLIC COMMENT

MAYOR AND COUNCILMEMBER BUSINESS (REPORTS)

- P. 46 **6.** **SUBJECT:** APPOINTMENT TO THE TRAILS AND OPEN SPACE COMMITTEE

RECOMMENDATION: That City Council consider the appointment of one At-Large Member to the Trails and Open Space Committee.

POSSIBLE ACTION ON PENDING LEGISLATION

DEPARTMENT REPORTS

- P. 57 **7.** **SUBJECT:** 32032 DUNLAP BLVD. ACCESS IMPROVEMENTS, PROJECT NO. 11009

RECOMMENDATION: That City Council:

3. Award and authorize the Mayor to execute a contract, and the City Manager or his designee to administer the terms of the contract, to the lowest responsible bidder, Martinez Concrete, Inc. of Azusa, CA, in the total amount of \$108,141 for the 32032 Dunlap Blvd. Access Improvements, Project No. 11009; and
4. Approve the amount of \$13,489 for construction contract contingency and the amount of \$10,000 for construction contract administration, inspection, survey and testing for a total construction budget in the amount of \$131,630; and
5. Approve the Plans and Specifications prepared for the Project.

- P. 62 **8.** **SUBJECT:** FACILITY USE AGREEMENT BETWEEN THE CITY OF YUCAIPA AND THE YUCAIPA EQUESTRIAN ARENA COMMITTEE

RECOMMENDATION: That City Council:

1. Approve and authorize the City Manager to execute a Facility Use Agreement with the Yucaipa Equestrian Arena Committee for the use of the Yucaipa Equestrian Center; and
2. Authorize the City Manager or his designee to administer the terms of the Agreement.

- P. 81 **9.** **SUBJECT:** REDLANDS BICYCLE CLASSIC YUCAIPA CIRCUIT RACE - SPECIAL EVENT PERMIT APPLICATION

RECOMMENDATION: That City Council:

1. Approve the Redlands Bicycle Classic Committee's request to host a leg of the 2018 Classic in Yucaipa on Thursday, May 3, 2018; and
2. Approve the Committee's request for co-sponsorship of the Yucaipa Circuit Race; and
3. Authorize the use of the City logo for promotional items; and
4. Approve the Special Event Permit Application submitted by the Redlands Bicycle Classic Committee to conduct the Yucaipa Circuit Professional Bicycle Stage Race and Para-Cycle Race on Thursday, May 3, 2018, with the condition that satisfactory compliance with all appropriate City agency requirements is met by the applicant; and
5. Authorize rolling and temporary street and lane closures; and
6. Allocate the amount of \$162 from the Economic Development Division Professional Services Account to update the community notice signs for the event.

P. 94 **10.** **SUBJECT:** REQUEST FOR RELEASE OF CODE ENFORCEMENT LIEN/WAIVER OF FINES

RECOMMENDATION: That City Council adopt Resolution No. 2018-07 releasing the code enforcement lien and reducing the civil fines and penalties that were previously levied on the property located at 31313 Outer Highway 10 South (APN: 0300-131-08), as a result of uncorrected Municipal Code violations.

P. 97 **11.** **SUBJECT:** AGREEMENT AMENDMENT NO. 1 - PROFESSIONAL SERVICES FOR RESOURCE AGENCY PROJECT DELIVERY ASSISTANCE FOR VARIOUS PUBLIC WORKS PROJECTS

RECOMMENDATION: That City Council:

1. Approve Amendment No. 1 to the agreement with Dudek & Associates, Inc. of Riverside, CA. (Dudek) to provide on-call Professional Services for Resource Agency Project Delivery assistance for various Public Works projects in the amount of \$200,000; and
2. Authorize the City Manager or his designee to execute and administer the terms of the amendment Agreement.

ADJOURN CITY COUNCIL AND CONVENE HOUSING AUTHORITY

P. 103 **HA 1** **SUBJECT:** APPROVE HOUSING AUTHORITY MINUTES OF DECEMBER 11, 2017.

RECOMMENDATION: That the Housing Authority approve Housing Authority Minutes of December 11, 2017.

CONVENE JOINT CITY COUNCIL AND HOUSING AUTHORITY

P. 106 **12. SUBJECT: 2017-2018 MID-YEAR BUDGET REPORT**

RECOMMENDATION: City Council review the 2017-2018 Mid-Year Budget Report and:

1. Amend the 2017-2018 General Fund Adopted Budget by:
 - a. Increasing the revenue estimate for the Vehicle License Fee Swap account by the amount of \$113,464; and
 - b. Increasing the revenue estimate for the Documentary Transfer Tax account by the amount of \$30,000; and
2. Review the following Service Level Options that were deferred to Mid-Year in the 2017-2018 Adopted Budget, and continue to defer SLOs, identified as items a, b, c, d and e, to the 2018-2019 budget process:
 - a. Uptown Archway at Bryant Street and Yucaipa Boulevard
 - b. Information Systems Strategic Plan
 - c. City Cameras Phase VI
 - d. GeoFence Phase III
 - e. Upgrade City's Traffic Signal Detection Systems; and
3. Review and approve the following new Service level Options:

f. Digital Message Board Replacement	\$ 45,000
g. Engineering and Traffic Survey	42,000
h. YPAC Grand Opening	70,000 (net of 30k revenue)
i. Fire Department Administrative Assistance	22,000 (\$7,500 for 17-18)
j. Market Night (Uptown Friday Nights) Enhancement	15,000; and
4. Adopt Resolution No. 2018-06, amending Resolution No. 2017-27, and adopting the General Unit Salary, Benefit and Classification Plan authorizing the reallocation of one Accounting Assistant (3/4 FTE-Finance Division) to one Accounting Assistant (3/4 FTE-Finance Division and 1/4 FTE-Fire Services Department); and
5. Approve and authorize the allocation of funds for the Service Level Options, identified above as items f, g, h, i and j, from above Recommendation No. 3, as follows:
 - a. Authorize an appropriation in the net amount of \$130,000 from the additional anticipated General Fund revenues for the following SLOs:

f. Digital Message Board Replacement	\$ 45,000
h. YPAC Grand Opening	70,000 (net)
j. Market Night (Uptown Friday Nights) Enhancement	15,000

b. Authorize an appropriation in the amount of \$42,000 from the additional funds identified in the Pavement Management Program available balance for the following SLO:

g. Engineering and Traffic Survey \$42,000

c. Authorize an appropriation in the amount of \$22,000 (\$7,500 prorated for Fiscal year 2017-2018) from anticipated operational savings within the 2017-2018 Fire Services Department Budget for the following SLO:

i. Administrative Support for the Fire Services Division--\$22,000; and

6. Amend the 2017-2018 Capital Improvement Program budget by adjusting the amount of 2017-2018 resources available in the development related funds, based upon the previous year-end fund balance reconciliation, as follows:

Fund	Recommended amendments to the 2017-2018 CIP
Pavement Management Program	\$386,270

ADJOURN THE HOUSING AUTHORITY

PUBLIC HEARING

The order of Business for the Public Hearing Shall Be:

- A. Open Public Hearing
- B. Staff Presentation
- C. Applicant/Representative Presentation (if necessary)
- D. Public Comments
- E. Applicant Rebuttal (if necessary)
- F. Public Hearing Closed
- G. Council Discussion
- H. Council Motion and Vote

SPEAKERS ARE ENCOURAGED TO BE BRIEF AND REMAIN WITHIN THE ESTABLISHED TIMEFRAME OF THREE (3) MINUTES. ONCE THE PUBLIC HEARING HAS BEEN CLOSED, NO FURTHER TESTIMONY WILL BE TAKEN.

- P. 137 **13. SUBJECT: OAK GLEN CREEK SPECIFIC PLAN (CASE NO. 16-048/SP); THE OAK GLEN CREEK SPECIFIC PLAN IS A LONG-TERM GUIDE FOR DEVELOPMENT OF THE PROJECT SITE TO ACCOMMODATE THREE MAJOR COMPONENTS—THE RESIDENTIAL DISTRICT (47.7 ACRES), THE OPEN SPACE DISTRICT (57.6 ACRES), AND THE INNOVATION DISTRICT (6.7 ACRES). THE PROPOSED PROJECT WOULD PROVIDE FLOOD ATTENUATION AND SEDIMENT REDUCTION TO ALLEVIATE**

EXISTING DOWNSTREAM FLOODING ALONG WILSON CREEK, THUS PROVIDING PROTECTION FOR PRIVATE PROPERTIES, SCHOOLS, ROADWAYS, AND OTHER PUBLIC INFRASTRUCTURE. THE PROPOSED REALIGNMENT OF WILSON CREEK AND CHANNELIZATION OF OAK GLEN CREEK INTO A SERIES OF RETENTION BASINS, AND A LAKE WOULD INCREASE STORMWATER RETENTION CAPABILITY, INCREASE GROUNDWATER RECHARGE, AND IMPROVE DOWNSTREAM WATER QUALITY. BUILDOUT OF THE SPECIFIC PLAN AREA WOULD ALLOW APPROXIMATELY 200 SINGLE-FAMILY RESIDENTIAL UNITS AND 20,000 SQUARE FEET OF NONRESIDENTIAL DEVELOPMENT. FLOOD CONTROL IMPROVEMENTS (I.E., DETENTION BASIN) AND OPEN SPACE WOULD BE IN THE SOUTHERLY PORTION OF THE SITE

RECOMMENDATION: That the City Council conduct a public hearing, and:

- A) Adopt Resolution No. 2017-47, approving the Oak Glen Creek Specific Plan; certifying that the Final Environmental Impact Report has been completed in compliance with the California Environmental Quality Act; accepting the mitigation measures identified in the Final Revised Program Environmental Impact Report; and adopting Findings of Fact; and
- B) Approve the Mitigation Monitoring and Reporting Program; adopt the Findings as contained in the Agenda Report; and direct Staff to file a Notice of Determination; and
- C) Determine that the subdivision is within the scope of the Environmental Impact Report (EIR) prepared pursuant to the provisions of Section 15168 of the California Environmental Quality Act of 1970 and the CEQA Guidelines as amended for the Oak Glen Creek Specific Plan Project; and
- D) Direct Staff to file a Notice of Determination.

ANNOUNCEMENTS

ADJOURNMENT