



**City Council
Regular Meeting Agenda**

February 25, 2019 - 6:00 PM

City Council Chambers - Yucaipa City Hall
34272 Yucaipa Blvd., Yucaipa, California

THE CITY OF YUCAIPA COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU REQUIRE SPECIAL ASSISTANCE TO ATTEND OR PARTICIPATE IN THIS MEETING, PLEASE CALL THE CITY CLERK'S DEPARTMENT AT (909) 797-2489 AT LEAST 48-HOURS PRIOR TO THE MEETING.

ANY PUBLIC WRITINGS DISTRIBUTED BY THE CITY TO AT LEAST A MAJORITY OF THE COUNCILMEMBERS REGARDING ANY ITEM ON THIS REGULAR MEETING AGENDA WILL BE MADE AVAILABLE AT THE PUBLIC RECEPTION COUNTER AT CITY HALL, LOCATED AT 34272 YUCAIPA BOULEVARD, DURING NORMAL BUSINESS HOURS.

IF YOU WISH TO ADDRESS THE COUNCIL DURING THE MEETING, PLEASE COMPLETE A SPEAKERS FORM AND RETURN IT TO THE CITY CLERK PRIOR TO THE BEGINNING OF THE MEETING. THERE IS A THREE-MINUTE TIME LIMIT FOR SPEAKING.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

EMPLOYEE INTRODUCTION

PUBLIC COMMENT

CONSENT AGENDA

(ITEM NOS. 1 THROUGH 3)

The following Consent Agenda items are expected to be routine and non-controversial. Council will act upon them, at one time, without discussion. Any Councilmember or staff member may request removal of an item from the Consent Agenda for discussion.

The title is deemed to be read and further reading waived on any ordinance listed on the Consent Agenda for second reading and adoption.

P. 5 **1. SUBJECT:** APPROVE COUNCIL MINUTES OF FEBRUARY 11, 2019

RECOMMENDATION: That City Council approve Council Minutes of February 11, 2019.

P. 12 **2. SUBJECT:** AGREEMENT FOR FIRE PROTECTION AND PARAMEDIC SERVICES BETWEEN THE CITY OF YUCAIPA AND THE SAN BERNARDINO COUNTY SERVICE AREA 38, ZONE M

RECOMMENDATION: That City Council:

1. Approve and authorize the City Manager to execute an Agreement with the County of San Bernardino County Fire Protection District for the purpose of providing fire protection and advanced life support (ALS) paramedic services in the unincorporated area of Oak Glen; and
2. Approve and authorize the City Manager to execute an Assistance By Hire Agreement between CalFire and the City of Yucaipa to extend CalFire's provision of services to the unincorporated area of Oak Glen.

P. 28 **3. SUBJECT:** MICROSOFT OFFICE 365 LICENSES

RECOMMENDATION: That City Council:

1. Approve and authorize the purchase of 62 Microsoft Office 365 Government subscriptions (includes one-year subscription for Office and Windows 10) and 34 Microsoft 365 E3 Government subscriptions (one-year subscription email only), to Liftoff LLC, in the amount of \$26,947.20; and
2. Direct staff to include \$30,000 in the Draft Fiscal Year 2019/2020 Budget for ongoing annual license subscriptions (includes growth contingency); and
3. Find that the public interest will not be best served by a formal proposal process, waive the formal solicitation of proposals/qualifications and award the purchase of the Microsoft Office 365 based on the proposal submitted by Liftoff, LLC.

MAYOR AND COUNCILMEMBER BUSINESS (REPORTS)

P. 35 **4. SUBJECT:** APPOINTMENTS TO THE HEALTHY YUCAIPA COMMITTEE

RECOMMENDATION: That Mayor Pro Tem Avila and Councilmember Bogh review and consider the attached Citizen Service Applications submitted for the Healthy Yucaipa Committee and make appointments, as applicable.

POSSIBLE ACTION ON PENDING LEGISLATION

DEPARTMENT REPORTS

P. 44 **5. SUBJECT:** CUSTOM LAND DEVELOPMENT (CASE NO. 19-008/APP); AN APPEAL OF THE PLANNING COMMISSION DENIAL OF CASE NO. 17-072/GPA/CUP/TTM 19981): A GENERAL PLAN AMENDMENT TO CHANGE THE

LAND USE DISTRICT FROM RS-20M (SINGLE RESIDENTIAL) TO RM-10M (MULTIPLE RESIDENTIAL) ON THREE PARCELS AT THE SOUTHWEST CORNER OF AVENUE D AND 12TH STREET. A CONDITIONAL USE PERMIT AND TENTATIVE TRACT MAP (TTM 19981) HAS ALSO BEEN SUBMITTED TO PERMIT A 61 UNIT DETACHED SINGLE FAMILY CONDOMINIUM PROJECT ON TWO OF THE PARCELS SUBJECT TO THE GENERAL PLAN AMENDMENT, LOCATED AT THE SOUTHWEST CORNER OF AVENUE D AND 12TH STREET; APNS: 0301-101-08, 09, 10, AND 13.

RECOMMENDATION: That City Council waive further reading and adopt Ordinance No. 372, amending Ordinance No. 343, amending the Official Land Use Plan and Zoning Ordinance as adopted by the City of Yucaipa.

- P. 56 **6.** **SUBJECT:** SPECIAL EVENT PERMIT APPLICATION - YUCAIPA-CALIMESA GIRLS SOFTBALL LEAGUE

RECOMMENDATION: That City Council approve the Special Event Permit Application, submitted by Yucaipa-Calimesa Girls Softball League, to conduct Opening Day Ceremonies on Saturday, March 3, 2019, at the Ave I park.

- P. 60 **7.** **SUBJECT:** PICKLEBALL OPEN HOUSE

RECOMMENDATION: That City Council review and approve the Special Event Permit Application to conduct a Pickleball Open House at the 7th Street Pickleball Courts.

- P. 64 **8.** **SUBJECT:** TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3 REIMBURSEMENT

RECOMMENDATION: That the City Council adopt Resolution No. 2019-03 authorizing staff to file reimbursement claim forms for Transportation Development Act, Article 3 funds for the 5th Street Improvements – Yucaipa Boulevard to Avenue E, Project No. 10903.

- P. 71 **9.** **SUBJECT:** PROFESSIONAL SERVICES AGREEMENT WITH FAMILY A FAIR TO PROVIDE FOOD AND BEVERAGE SERVICES AT THE YUCAIPA PERFORMING ARTS CENTER

RECOMMENDATION: That City Council:

1. Approve and authorize the City Manager to execute a Professional Services Agreement with Family A Fair INC. to provide food and beverage services at the Yucaipa Performing Arts Center; and
2. Authorize the City Manager, or his designee, to administer the terms of the Agreement.

- P. 74 **10.** **SUBJECT:** PURCHASING POLICIES AND PROCEDURES

RECOMMENDATION: That City Council:

1. Review and approve a comprehensive update to the City of Yucaipa Purchasing Policies and Procedures; and
2. Approve First Reading, by title only, of Ordinance No. 374, as read by staff, amending Section 2.40.104 of Ordinance No. 90-42 and Section 2.24.140 of the City's Municipal Code, creating a central purchasing system and establishing rules and procedures for the purchase of supplies, services and equipment.

P. 137 **11.** **SUBJECT:** FLOOD CORRIDOR GRANT PROGRAM - RESOLUTION NO. 2019-02

RECOMMENDATION: That City Council:

1. Adopt Resolution No. 2019-02 authorizing the City Manager to execute an Agreement with the State of California Department of Water Resources (DWR) for the Oak Glen Creek Open Space Acquisition Project through the Flood Protection Corridor Grant Program and the Floodway Corridor Program; and
2. Amend the FY2018/2019 Capital Improvement Program by increasing the amount from \$280,710 to \$337,358 in grant funding from the Floodway/Flood Protection Corridor Grant Program for the Oak Glen Creek Open Space Acquisition Project.

P. 181 **12.** **SUBJECT:** ORDINANCE NO. 373 – TAX ROLL BILLING FOR SINGLE-FAMILY RESIDENTIAL SOLID WASTE, GREEN WASTE, AND RECYCLING SERVICE FEES

RECOMMENDATION: That City Council approve first reading, by title only, as read by staff, of Ordinance No. 373, amending Chapter 8.28 of the Yucaipa Municipal Code, titled "Waste Management", to include provisions pertaining to tax roll billing for single-family residential solid waste, green waste, and recycling service fees.

ANNOUNCEMENTS

ADJOURNMENT