



**Regular City Council
And Housing Authority
Meeting Agenda**

February 8, 2016 - 6:00 PM

City Council Chambers - Yucaipa City Hall
34272 Yucaipa Blvd., Yucaipa, California

THE CITY OF YUCAIPA COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU REQUIRE SPECIAL ASSISTANCE TO ATTEND OR PARTICIPATE IN THIS MEETING, PLEASE CALL THE CITY CLERK'S DEPARTMENT AT (909) 797-2489 AT LEAST 48-HOURS PRIOR TO THE MEETING.

ANY PUBLIC WRITINGS DISTRIBUTED BY THE CITY TO AT LEAST A MAJORITY OF THE COUNCILMEMBERS REGARDING ANY ITEM ON THIS REGULAR MEETING AGENDA WILL BE MADE AVAILABLE AT THE PUBLIC RECEPTION COUNTER AT CITY HALL, LOCATED AT 34272 YUCAIPA BOULEVARD, DURING NORMAL BUSINESS HOURS.

IF YOU WISH TO ADDRESS THE COUNCIL DURING THE MEETING, PLEASE COMPLETE A SPEAKERS FORM AND RETURN IT TO THE CITY CLERK PRIOR TO THE BEGINNING OF THE MEETING. THERE IS A THREE-MINUTE TIME LIMIT FOR SPEAKING.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL PRESENTATION

Winterfest Volunteers

EMPLOYEE INTRODUCTION

CONSENT AGENDA (ITEM NOS. 1 THROUGH 5)

The following Consent Agenda items are expected to be routine and non-controversial. Council will act upon them, at one time, without discussion. Any Councilmember or staff member may request removal of an item from the Consent Agenda for discussion.

The title is deemed to be read and further reading waived on any ordinance listed on the Consent Agenda for second reading and adoption.

P. 8 1. **SUBJECT:** APPROVE COUNCIL MINUTES OF JANUARY 25, 2016

RECOMMENDATION: That City Council approve City Council Minutes of January 25, 2016.

P. 19 2. **SUBJECT:** APPROVE SPECIAL CITY COUNCIL MEETING MINUTES OF FEBRUARY 1, 2016

RECOMMENDATION: That City Council approve Special City Council meeting Minutes of February 1, 2016.

P. 21 3. **SUBJECT:** 2015 EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM

RECOMMENDATION: That City Council:

1. Accept the 2015 Emergency Management Performance Grant awarded to the City of Yucaipa in the amount of \$17,164; and
2. Approve the purchase of a mobile light tower with grant funds in the amount not to exceed \$11,729; and
3. Approve the purchase of tablets and iPads with grant funds in the amount not to exceed \$5,435.

P. 25 4. **SUBJECT:** ACCEPTANCE OF CONTRACT WORK - CONCRETE FLATWORK AT FIRE STATION NO. 2 & 3, PROJECT NO. 11010

RECOMMENDATION: That City Council:

1. Accept the contract work completed by TSR Construction and Inspection of Rancho Cucamonga, Ca. in the total amount of \$48,417 for the Concrete Flatwork at Fire Station No. 2 & 3 Project; and
2. Approve the final payment for the project; and
3. Authorize the recordation of the Notice of Completion.

P. 29 5. **SUBJECT:** ACCEPTANCE OF CONTRACT WORK – FIRE STATION NO. 2 SEISMIC RETROFIT/TENANT IMPROVEMENTS PROJECT NO. 10993

RECOMMENDATION: That City Council:

1. Accept the contract work completed by American Eagle Construction of Calimesa, CA for the Fire Station No. 2 Seismic Retrofit/Tenant Improvements Project No. 10993; and
2. Approve the final payment for the project; and
3. Authorize the recordation of the Notice of Completion.

PUBLIC COMMENT

MAYOR AND COUNCILMEMBER BUSINESS (REPORTS)

POSSIBLE ACTION ON PENDING LEGISLATION

DEPARTMENT REPORTS

- P. 33 6. **SUBJECT:** AWARD OF CONTRACT - INSTALLATION OF CITY-FURNISHED STREET LIGHTS FOR ZONE CCC AND DDD, PROJECT NO. 11016

RECOMMENDATION: That City Council:

1. Award and authorize the Mayor to execute a contract in the amount of \$98,090 with Three Peaks Corp. of Calimesa, CA for the Installation of City-Furnished Street Lights for Zone CCC and DDD, Project No. 11016 (the "Project"); and
2. Authorize a construction contingency in the amount of \$10,000 and the amount of \$5,000 for construction administration and inspection, for a total construction budget in the amount of \$113,090; and
3. Authorize the City Manager, or his designee, to administer the terms of the contract; and
4. Amend the Fiscal Year 2015/2016 Amended Capital Improvement Program by allocating the additional amount of \$51,289 in Unallocated CDBG funds to the Installation of City-Furnished Street Lights for Zone CCC and DDD, Project No. 11016; and
5. Approve the Plans and Specifications prepared for the Project.

- P. 51 7. **SUBJECT:** AWARD OF CONTRACTS - 13TH STREET SPORTS COMPLEX LANDSCAPING AND CONCRETE IMPROVEMENTS

RECOMMENDATION: That City Council:

1. Award and authorize the Mayor to execute a contract in the amount of \$70,000, with STL Landscape, Inc. for the Landscape & Irrigation improvements at the 13th Street Sports Complex; and
2. Approve the amount of \$18,000 for contract contingency and the amount of \$6,000 for construction contract administration, testing and inspection for a total construction budget in the amount of \$94,000; and
3. Award and authorize the Mayor to execute a contract in the amount of \$39,850, with S&H Civilworks for the Concrete Construction at the 13th Street Sports Complex; and
4. Approve the amount of \$6,000 for contract contingency and the amount of \$3,000 for construction contract administration, testing and inspection for a total construction budget in the amount of \$48,850; and

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5. Authorize the City Manager, or his designee, to administer the terms of the contracts; and
 6. Approve the plans and specifications prepared for the projects.

P. 64 **8.** **SUBJECT:** CONTRACT AMENDMENT NO. 1 – NEW FIRE ENGINE 551

RECOMMENDATION: That City Council:

1. Approve and authorize the City Manager to execute Contract Amendment No. 1 to the contract with Kovatch Mobile Equipment (KME) Fire Apparatus of Ontario California, for the revisions in construction of the new Type 1 Fire Engine 551 in the amount of \$8,327; and
2. Allocate the amount of \$8,327 from Fire Capital Carry Over Account.

P. 66 **9.** **SUBJECT:** FAÇADE IMPROVEMENT PROGRAM

RECOMMENDATION: That the City Council:

1. Consider the expansion of the façade program eligibility to include the following and direct Staff as appropriate:
 - a) Fund those applications for commercial properties located within the Uptown Business District Specific Plan and on the entire length of Yucaipa Boulevard; and
 - b) Fund those applications for commercial/industrial properties located along the I-10 Freeway generally located on Outer Highway between the Yucaipa city limits and the Live Oak Canyon Road off-ramp; and
 - c) Provide matching funds up to a \$10,000 amount for infrastructure installation for restaurant/bar improvements in the Uptown District.

P. 70 **10.** **SUBJECT:** LAND USE ALTERNATIVES ANALYSIS AND REVISED SCOPE OF SERVICES FOR THE WILSON CREEK INNOVATION CENTER SPECIFIC PLAN AND ENVIRONMENTAL IMPACT REPORT

RECOMMENDATION: That City Council:

1. Review the Land Use Alternatives Impact Analysis for a residential land use alternative as part of the Wilson Creek Innovation Center Specific Plan and provide direction to staff; and
2. Consider expanding the boundaries of the Wilson Creek Innovation Center Specific Plan to include the 3.5 acre City Yard property and approximately 17.43 acres immediately west of 2nd Street; and
3. Consider an amendment to the Professional Services Agreement and authorize the Mayor to execute an amendment to the Professional Services Agreement and authorize the City Manager, or his designee, to administer the terms of the agreement with Placeworks, in an

amount not to exceed \$65,123, to incorporate additional land area within the boundaries of the Wilson Creek Innovation Center Specific Plan and Environmental Impact Report (EIR); and

4. Authorize an additional amount of \$6,000 for contract contingency, administration and staff time for a total budget of \$71,123 to incorporate additional land area within the boundaries of the Wilson Creek Innovation Center Specific Plan and Environmental Impact Report.

ADJOURN CITY COUNCIL AND CONVENE HOUSING AUTHORITY

P. 112 **HA 1.** **SUBJECT:** APPROVE HOUSING AUTHORITY MINUTES OF DECEMBER 14, 2015.

RECOMMENDATION: That the Housing Authority approve Housing Authority Minutes of December 14, 2015.

CONVENE JOINT CITY COUNCIL AND HOUSING AUTHORITY

P. 114 **11.** **SUBJECT:** 2015-2016 MID-YEAR BUDGET REPORT

RECOMMENDATION: That City Council review the 2015-2016 Mid-Year Budget Report and:

1. Amend the 2015-2016 General Fund Adopted Budget by:
 - a. Recognizing and allocating the amount of \$21,361 from excess VLF fees collected by the State in fiscal year 2014-2015, and distributed to local agencies in the current year; and
 - b. Increasing the Vehicle License Fee Swap estimate by the amount of \$191,745; and
 - c. Increasing the revenue estimate for residual property tax receipts by the amount of \$35,000 as the City's share of excess property tax revenue, from the Redevelopment Property Tax Trust Fund (RPTTF), as distributed to various taxing entities; and
 - d. Increasing the revenue and expense account estimates for the Building and Safety Division of the Development Services Department by the amount of \$150,000; and
2. Review the following Service Level Options, deferred in the 2015-2016 Adopted Budget to Mid-Year, and approve item a:
 - a. Healthy Yucaipa Committee/Parks and Recreation Commission--\$5,000
 - b. Development Code Update--\$65,000
 - c. Comprehensive Design Guidelines--\$30,000;
 - d. City-wide LED Light Conversion; and

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3. Review the following newly created Service Level Options, and approve items e, f, g, h, i, j, k, l and m:
 - e. Special Event Logistics Needs--\$21,004
 - f. Portable Stage Railing/Back Drop--\$17,200
 - g. Battery Backup for Network Gear and PDU--\$2,000
 - h. Upgrade City Internet to Fiber Circuit--\$6,804
 - i. HVAC Control System Upgrade for Library--\$14,000
 - j. Automated License Plate Recognition Cameras/Deputy Sheriff-Quality of Life Position (Pursue Federal COPS grant funding)--\$60,000
 - k. Annual Federal Lobbyist Contract--\$20,000
 - l. Engineering Design of the Chapman Heights Road and 15th Street Road Extension--\$155,000
 - m. Construction of the 13th Street Detention Basin Improvements--\$150,000; and
 4. Approve and authorize the allocation of funds for the Service Level Options included in this report and approved by Council from Recommendation No. 2, including SLO a, and Recommendation No. 3, including SLOs e, f, g, h, i, j, k, l and m as follows:
 - a. Authorize an appropriation in the amount of \$86,008 from the additional Vehicle License Fee Swap revenue received for:
 - a. Healthy Yucaipa Committee/Parks and Recreation Commission--\$5,000
 - e. Special Event Logistics Needs--\$21,004
 - f. Portable Stage Railing/Back Drop--\$17,200
 - g. Battery Backup for Network Gear and PDU--\$2,000
 - h. Upgrade City Internet to Fiber Circuit--\$6,804
 - i. HVAC Control System Upgrade for Library--\$14,000
 - k. Annual Federal Lobbyist Contract--\$20,000; and
 - b. Authorize an appropriation in the amount of \$60,000 from the State COPS Grant Carryover Fund for:
 - j. Automated License Plate Recognition Cameras/Deputy Sheriff-Quality of Life Position (Pursue Federal COPS grant funding)--\$60,000; and

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- c. Authorize an appropriation in the amount of \$155,000 from excess Traffic fees collected for:
 - l. Engineering Design of the Chapman Heights Road and 15th Street Road Extension--\$155,000; and
 - d. Authorize an appropriation in the amount of \$150,000 from the General Fund One-Time Capital Projects Carryover Account as a loan to be repaid by the proposed Crafton Hills College Village District or Drainage Facilities Fees for:
 - m. Construction of the 13th Street Detention Basin Improvements-\$150,000; and
5. Amend the 2015-2016 Capital Improvement Program budget by:
- a. Adjusting the amount of 2015-2016 resources available in the development related funds, based upon: 1) the previous year-end fund balance reconciliation; and 2) current year activity, as follows:

Fund	Recommended amendments to the 2015-2016 CIP
Pavement Management Program	\$175,878
Drainage Impact Fees	15,813
Fire Facilities Fees	19,497
Parks Facilities Fees	11,560
Public Facilities Fees	96,470
Traffic Facilities Fees	400,516

ADJOURN THE HOUSING AUTHORITY

ANNOUNCEMENTS

ADJOURNMENT