



**City Council  
Regular Meeting Agenda**

**January 14, 2019 - 6:00 PM**

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City Council Chambers - Yucaipa City Hall  
34272 Yucaipa Blvd., Yucaipa, California

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**THE CITY OF YUCAIPA COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU REQUIRE SPECIAL ASSISTANCE TO ATTEND OR PARTICIPATE IN THIS MEETING, PLEASE CALL THE CITY CLERK'S DEPARTMENT AT (909) 797-2489 AT LEAST 48-HOURS PRIOR TO THE MEETING.**

**ANY PUBLIC WRITINGS DISTRIBUTED BY THE CITY TO AT LEAST A MAJORITY OF THE COUNCILMEMBERS REGARDING ANY ITEM ON THIS REGULAR MEETING AGENDA WILL BE MADE AVAILABLE AT THE PUBLIC RECEPTION COUNTER AT CITY HALL, LOCATED AT 34272 YUCAIPA BOULEVARD, DURING NORMAL BUSINESS HOURS.**

**IF YOU WISH TO ADDRESS THE COUNCIL DURING THE MEETING, PLEASE COMPLETE A SPEAKERS FORM AND RETURN IT TO THE CITY CLERK PRIOR TO THE BEGINNING OF THE MEETING. THERE IS A THREE-MINUTE TIME LIMIT FOR SPEAKING.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL PRESENTATIONS**

Proclamation – National Mentoring Month

Certificates of Congratulations – Miss Yucaipa and Miss Teen Yucaipa

Recognition of Chief Janssen

**PUBLIC COMMENT**

**CONSENT AGENDA (ITEM NOS. 1 THROUGH 10)**

The following Consent Agenda items are expected to be routine and non-controversial. Council will act upon them, at one time, without discussion. Any Councilmember or staff member may request removal of an item from the Consent Agenda for discussion.

The title is deemed to be read and further reading waived on any ordinance listed on the Consent Agenda for second reading and adoption.

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P. 7 **1.** **SUBJECT:** APPROVE COUNCIL MINUTES OF DECEMBER 12, 2018, SPECIAL CITY COUNCIL MEETING HELD AT 5:15 PM

**RECOMMENDATION:** That City Council approve City Council Minutes of December 12, 2018, Special City Council Meeting held at 5:15 PM.

P. 9 **2.** **SUBJECT:** APPROVE COUNCIL MINUTES OF DECEMBER 12, 2018, SPECIAL CITY COUNCIL MEETING HELD AT 6:00 PM

**RECOMMENDATION:** That City Council approve City Council Minutes of December 12, 2018, Special City Council Meeting held at 6:00 PM.

P. 23 **3.** **SUBJECT:** ACCEPTANCE OF CONTRACT WORK – 5<sup>TH</sup> STREET IMPROVEMENTS- YUCAIPA BLVD. TO AVENUE E- PROJECT NO. 10903

**RECOMMENDATION:** That City Council:

1. Accept the contract and extension work completed by All American Asphalt, Inc. of Corona, CA. for the 5th Street Improvements- Yucaipa Blvd. to Avenue E- Project No. 10903 in the amount of \$1,262,057.35; and
2. Approve the final payment for the project; and
3. Authorize the recordation of the Notice of Completion.

P. 27 **4.** **SUBJECT:** ACCEPTANCE OF CONTRACT WORK – EL DORADO RANCH/FIVE WINDS PARK IRRIGATION IMPROVEMENTS - PROJECT NO. 11082

**RECOMMENDATION:** That City Council:

1. Accept the contract and extension work completed by Bunker Engineering of Indio, CA. for the El Dorado Ranch/Five Winds Park Irrigation Improvements - Project No. 11082 in the amount of \$53,169; and
2. Approve the final payment for the project; and
3. Authorize the recordation of the Notice of Completion.

P. 30 **5.** **SUBJECT:** YUCAIPA PERFORMING ARTS CENTER BANQUET TABLES, CHAIRS AND CARTS PURCHASE

**RECOMMENDATION:** That City Council approve the purchase of banquet tables, chairs and carts for the Yucaipa Performing Arts Center through MityLite, Inc. in the amount of \$23,057.34.

P. 40 **6.** **SUBJECT:** UTTAMPAR, INC. (CASE NO. 17-024/GPA/TTM 20040): A GENERAL PLAN AMENDMENT TO CHANGE THE LAND USE DESIGNATION OF A 9.37 ACRE PARCEL

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LOCATED AT 6TH PLACE AND AVENUE G FROM RL-2.5 (RURAL LIVING, 2.5 ACRE MINIMUM) TO RS-10M (SINGLE RESIDENTIAL, 10,000 SQUARE FOOT MINIMUM) AND TENTATIVE TRACT MAP NO. 20040 TO SUBDIVIDE THE PROPERTY INTO 28 SINGLE FAMILY RESIDENTIAL LOTS, LOCATED AT THE NORTHWEST CORNER OF AVENUE G AND 6TH PLACE; APN: 0318-192-10

**RECOMMENDATION:** That City Council waive further reading and adopt Ordinance No. 371, amending Ordinance No. 343, amending the Official Land Use Plan and Zoning Ordinance as adopted by the City of Yucaipa.

P. 48 **7.** **SUBJECT:** PROFESSIONAL SERVICES AGREEMENT- HARBOUR PRODUCTIONS

**RECOMMENDATION:** That City Council:

1. Approve and authorize the City Manager to execute a Professional Services Agreement with Harbour Productions to procure entertainment for certain City hosted special events and for the Yucaipa Performing Arts Center; and
2. Authorize the City Manager, or his designee, to administer the terms of the Agreement.

P. 62 **8.** **SUBJECT:** 2018 AUTUMNFEST – EVENT WRAP-UP

**RECOMMENDATION:** That City Council receive and file the 2018 Autumnfest event wrap-up.

P. 65 **9.** **SUBJECT:** PURCHASE OF DIVIDER CURTAIN FOR THE YUCAIPA COMMUNITY CENTER GYMNASIUM

**RECOMMENDATION:** That the City Council approve and authorize the City Manager or his designee to execute a contract with BSN Sports in the amount of \$18,000 for the purchase and installation of a divider curtain for the Yucaipa Community Center Gymnasium.

P. 69 **10.** **SUBJECT:** AUDIT REPORT FOR FISCAL YEAR ENDED JUNE 30, 2018

**RECOMMENDATION:** That City Council:

1. Accept the audit reports for the year ended June 30, 2018, as submitted by Van Lant and Fankhanel, CPA's, and
2. Confirm restricting a portion of the current year General Fund Assigned Fund Balance in the amount of \$300,000, and apply it to the 2018-2019 Pavement Management Program; and
3. Approve the fund balance designations, as presented in the 2017-2018 Audit Report.

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## **MAYOR AND COUNCILMEMBER BUSINESS (REPORTS)**

- P. 87 **11. SUBJECT:** APPOINTMENTS TO THE HEALTHY YUCAIPA COMMITTEE
- RECOMMENDATION:** That Mayor Duncan, Councilmember Allen, Councilmember Bogh, and Councilmember Riddell review and consider the attached Citizen Service Applications submitted for the Healthy Yucaipa Committee and make appointments, as applicable.
- P. 99 **12. SUBJECT:** YOUTH ADVISORY COMMITTEE APPOINTMENT
- RECOMMENDATION:** That City Council appoint Quinn Benitez to the Youth Advisory Committee.
- P. 100 **13. SUBJECT:** FISCAL YEAR 2018/2019 COMMUNITY ACTIVITY GRANT REQUEST
- RECOMMENDATION:** That City Council:
1. Review and consider the FY 2018/2019 Community Activity Grant Application submitted by Yucaipa VisionQuest requesting \$488 for in-kind support to waive rental fees for the Yucaipa Community Center Banquet Room and Meeting Room.
  2. Based on Council determination of Recommendation No. 1, deem the FY 2018/2019 Community Activity Grant Program for in-kind requests closed for the remainder of the grant cycle.
- P. 112 **14. SUBJECT:** 2019 MEMBERSHIP ON VARIOUS COUNCIL COMMITTEES AND ORGANIZATIONS
- RECOMMENDATION:** That City Council review and revise, as appropriate, current membership on various Council committees and organizations.

## **POSSIBLE ACTION ON PENDING LEGISLATION**

### **DEPARTMENT REPORTS**

- P. 115 **15. SUBJECT:** AWARD OF CONTRACT - GEOFENCE/AUTOMATED LICENSE PLATE READER (ALPR) PROGRAM PHASE III
- RECOMMENDATION:** That City Council:
1. Approve and authorize the City Manager to execute the Design Proposal and Statement of Work for the purchase and installation of the Automated License Plate Reader (ALPR) camera system at the intersections of Oak Glen Road/Bryant Street and Fifth Street/Wildwood Canyon Road with Vigilant Solutions in the amount of \$111,916; and
  2. Find that the public interest will not be best served by a formal proposal process, waive the formal solicitation of proposals/qualifications and award the purchase of the GeoFence/APLR Program Phase III based on the proposal submitted by Vigilant Solutions.

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P. 129 **16.** **SUBJECT:** ALTERNATIVES ANALYSIS FOR THE MOBILEHOME RENT REVIEW COMMISSION PROCESS

**RECOMMENDATION:** That the City Council consider the following options regarding the Mobilehome Rent Review Commission Process, and provide direction as appropriate:

- Option #1: City Council holds evidentiary hearing to consider the application and issues final decision; appeal eliminated. *(Recommended by staff)*
- Option #2: City Council hears the application; appeal to Hearing Officer.
- Option #3: Commission conducts evidentiary hearing; appeal to Hearing Officer.
- Option #4: Hearing Officer conducts evidentiary hearing; appeal heard by City Council
- Option #5: No change to the current process - Commission conducts evidentiary hearing; appeal to City Council.
- Option #6: Commission holds hearing; no appeal to City Council.
- Option #7: Hearing Officer holds evidentiary hearing to consider the application and makes a recommendation to City Council for consideration and final decision.

P. 146 **17.** **SUBJECT:** AWARD OF CONTRACTS – DOTTIE POTTER ARENA COVER CONCRETE FOOTINGS – PROJECT NO. 11091 AND UNLOAD, ASSEMBLE, & INSTALL/ERECT CITY FURNISHED DOTTIE POTTER ARENA COVER – PROJECT NO. 11092

**RECOMMENDATION:** That City Council:

1. Award and authorize the Mayor to execute a contract in the amount of \$213,000 with TSR Construction and Inspection of Rancho Cucamonga, CA, for the Dottie Potter Arena Cover Concrete Footings - Project No. 11091; and
2. Authorize a contract contingency in the amount of \$21,000 and the amount of \$7,540 for contract administration, testing, and survey, for a total budget of \$245,440 for the Project; and
3. Award and authorize the Mayor to execute a contract in the amount of \$264,420 with TSR Construction and Inspection of Rancho Cucamonga, CA, for the Unload, Assemble, & Install/Erect City Furnished Dottie Potter Arena Cover - Project No. 11092; and
4. Authorize a contract contingency in the amount of \$26,000 and the amount of \$13,300 for contract administration, testing, and survey, for a total budget of \$303,702 for the Project; and
5. Amend the Fiscal Year 2018/2019 Capital Improvement Program by transferring the amount of \$90,000 from the Oak Glen Road Neighborhood Park Project to the Dottie Potter Arena Cover Project; and
6. Approve the plans and specifications prepared for these projects.

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## **PUBLIC HEARING**

The order of Business for the Public Hearing Shall Be:

- A. Open Public Hearing
- B. Staff Presentation
- C. Applicant/Representative Presentation (if necessary)
- D. Public Comments
- E. Applicant Rebuttal (if necessary)
- F. Public Hearing Closed
- G. Council Discussion
- H. Council Motion and Vote

**SPEAKERS ARE ENCOURAGED TO BE BRIEF AND REMAIN WITHIN THE ESTABLISHED TIMEFRAME OF THREE (3) MINUTES. ONCE THE PUBLIC HEARING HAS BEEN CLOSED, NO FURTHER TESTIMONY WILL BE TAKEN.**

- P. 156 **18.** **SUBJECT:** MOHAMMAD ASLAM (CASE NO 18-131/EXT): A 2-YEAR EXTENSION OF TIME FOR CASE NO. 05-181, TENTATIVE PARCEL MAP 17344 FOR THE SUBDIVISION OF 4.26 ACRES OF LAND INTO 4 LOTS AT THE NORTHWEST CORNER OF OAK GLEN AND WILDWOOD CANYON ROAD; APN 0325-111-28

**RECOMMENDATION:** That City Council conduct a public hearing and approve an Extension of Time of 24 months for Tentative Parcel Map 17344, subject to the attached Conditions of Approval originally dated December 6, 2005 and amended on December 4, 2018, and adopt the Findings as contained in this Agenda Report.

## **ANNOUNCEMENTS**

## **ADJOURNMENT**