


**CITY OF YUCAIPA
AGENDA REPORT**

TO: Honorable Mayor and City Council

FROM: Frances Hernandez, Director of Community Services
Todd Gutjahr, Community Services Supervisor 

FOR: City Council Meeting of December 11, 2017

SUBJECT: Facility Use Agreements between the City of Yucaipa and Yucaipa Valley Youth Soccer Organization/Spartans, ~~Yucaipa Valley National Little League~~, Yucaipa Valley American Little League, Yucaipa-Calimesa Amateur Softball Association, Yucaipa Youth Basketball, Inc., Live Fytt Corp., and Yucaipa Junior All American Football and Cheer, Inc.

RECOMMENDATION:

That the City Council:

1. Approve and authorize the City Manager to execute Facility Use Agreements between the City of Yucaipa and Yucaipa Valley Youth Soccer Organization/Spartans, ~~Yucaipa Valley National Little League~~, Yucaipa Valley American Little League, Yucaipa-Calimesa Amateur Softball Association, Yucaipa Youth Basketball, Inc., Live Fytt Corp., and Yucaipa Junior All American Football and Cheer, Inc. (ORGANIZATIONS), for use of facilities; and
2. Authorize the City Manager or his designee to administer the terms of the Agreements.

DISCUSSION

The proposed Facility Use Agreements (Agreements) (*Exhibit I and Exhibit III-VII*), presented for Council's review and approval, identify several City of Yucaipa (CITY) and Yucaipa-Calimesa Joint Unified School District (DISTRICT) owned facilities that are being used by the ORGANIZATIONS and clarify operational procedures relative to that use during non-school hours. The CITY will continue to coordinate and schedule community use of DISTRICT sports fields and maintain, operate, collect fees, and pay for field lights. The CITY will submit an Application for Use of School Facilities with the DISTRICT on behalf of the local ORGANIZATIONS.

The proposed Agreements (*Exhibit I and Exhibit III-VII*), specify that the CITY and DISTRICT agree to the ORGANIZATIONS' use of facilities and will maintain the facilities on a regular basis, providing all maintenance and facility services as necessary. The CITY and DISTRICT agree to pay all direct costs related to their respective facilities and the Agreements also clarify the ORGANIZATIONS' responsibilities.

Currently, the ORGANIZATIONS meet bi-annually through the Youth Sports Council to review and address any issues and concerns that arise. Designated representatives from the ORGANIZATIONS, CITY, and DISTRICT shall continue to meet bi-annually, to review the effectiveness of the Agreements and to determine ways to improve the overall operation and use of the facilities.

The Agreements address the following:

- The operation of youth athletic programs and activities at certain CITY and DISTRICT facilities.
- The ORGANIZATIONS' use of facilities for its youth programs, subject to the ORGANIZATIONS' compliance with the terms of the Agreement, and all other applicable CITY and DISTRICT ordinances, rules, regulations, and policies.
- The ORGANIZATIONS shall be responsible for the payment of the Facility Enhancement Fee of \$5.00 per participant, who resides in the City, and the Facility Enhancement Fee of \$6.00 (\$5.00 plus 20%) for each non-resident participant for the period of January 1, 2018 through June 30, 2018.

Beginning, July 1, 2018, the ORGANIZATIONS shall be responsible for the payment of the Facility Enhancement Fee of \$5.50 per participant, who resides in the City, and the Facility Enhancement Fee of \$7.25 (\$5.50 plus 30%) for each non-resident participant for the period of July 1, 2018 through December 31, 2018. This reflects the increase in Community Services fees as directed by City Council.

The fees will be deposited into a CITY liability account and designated for facility enhancements, repairs, maintenance, and upgrades as outlined in the Agreement.

- The CITY will authorize the ORGANIZATIONS to utilize the outdoor entryway area of the Yucaipa Community Center for purpose of accepting annual registrations.
- The roles and responsibilities of the CITY and ORGANIZATIONS.
- Priority use and any other fees associated with use of facilities; as determined by the adopted CITY and/or DISTRICT User Fees.
- Implementation of the Three Strike Rule over all Citywide Youth Sports Groups (recreational and club).
- Use of City logo.

The current Agreements between the CITY and ORGANIZATIONS are set to expire on December 31, 2017, which coincides with the seasons of play. The proposed Agreements shall commence on January 1, 2018 and expire on December 31, 2018.

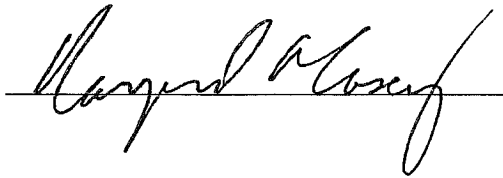
FISCAL IMPACT:

Pursuant to the Agreements, the ORGANIZATIONS shall collect the Facility Enhancement Fee from each participant and shall submit payment to the CITY for the 2018 calendar year. The fees will be deposited into a CITY liability account and are designated for facility enhancements, repairs, maintenance, and upgrades.

There is no further fiscal impact as a result of this action.

Attachment(s): Exhibit I-Yucaipa Valley Youth Soccer Organization/Spartans F.C.
Exhibit II-Yucaipa Valley National Little League
Exhibit III-Yucaipa Valley American Little League
Exhibit IV-Yucaipa-Calimesa American Softball Association
Exhibit V-Yucaipa Youth Basketball, Inc.
Exhibit VI-Live Fytt Corp.
Exhibit VII-Yucaipa Junior All American Football and Cheer, Inc.

Approved by:

A handwritten signature in cursive script, appearing to read "Margaret Mosey", is written over a horizontal line.