



City of Yucaipa

ANNEX IV - CITIZEN CORPS PROGRAM

to

EMERGENCY MANAGEMENT PLAN

Annex IV
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INTRODUCTION, PURPOSE AND SCOPE

Introduction

In 2002 the president announced the creation of the USA Freedom Corps. Citizen Corps is a component of the Freedom Corps that encompasses public education, training, and volunteer opportunities to engage all citizens in helping to make their communities safer, stronger, and better prepared for preventing disasters and catastrophic events.

The City Council of the City of Yucaipa supports the concept of the Citizen Corps Council particularly as related to Volunteers in Police and Fire Services and Neighborhood Watch.

The Citizen Corps program brings together leaders from emergency management, law-enforcement, fire services, emergency medical services, and volunteers to work in unison in accomplishing Citizen Corps goals.

This Annex to the City of Yucaipa Emergency Operations Plan is established for facilitation of the creation and maintenance of the Yucaipa Citizen Corps.

Purpose

The purpose of this Annex is to support the City of Yucaipa policy and fits the County of San Bernardino Standardized Approach to Citizen Corps Programs. The standardized approach as outlined by the Operational Area, of which the City is a member, ensures that citizen participation in a particular program area will not be so different that upon receipt or providing mutual aid the system will not be detrimentally impacted.

This document will provide:

- Organizational Structure of the Yucaipa Citizen Corps Council and programs
- Intergovernmental relationship management

Scope

This Annex is the City's document for the operations of the Citizen Corps Council and program operations. This annex is intended to provide the City a comprehensive approach to the Citizen Corps program while incorporating the program into existing comprehensive emergency management processes and procedures.

Mission

The Office of Disaster Preparedness centralizes the direction and control of the planning, coordination and management of disaster preparedness, mitigation, response, and recovery.

The Office of Disaster Preparedness has established the following operational priorities:

- Save lives and protect property

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- Repair and restore essential systems and services
 - Provide a basis for direction and control of emergency operations
 - Provide for the protection, use and distribution of remaining resources
 - Provide for continuity of government
 - Coordinate operations with other jurisdictions' emergency service organizations.

Programs

The three programs that the City has identified as being actively involved in are:

- Community Emergency Response Team (CERT)
- Neighborhood Watch Program
- Volunteers in Police and Fire Services

ORGANIZATIONAL STRUCTURE AND RESPONSIBILITIES

Overview

The City's Citizen Corps structure is modeled after recommendations outlined in the FEMA publication; Citizen Corps, A Guide for Local Officials. The City utilizes this and other subsequent publication in effectively leveraging existing organization and structure to meet the Citizen Corps objectives.

The County Operational Area, Citizen Corps Program Annex, establishes a requirement that Citizen Corps Council's be administered by a public safety agency. Because of the uniqueness of the City's Citizen Corps Council in the City of Yucaipa will be administered by the Office of Disaster Preparedness with coordination with contract police and fire services.

In implementing the City's Citizen Corps there are no changes to the operational organization of the City. The hierarchy established in the California Emergency Services Act (particularly as related to the Standardized Emergency Management System (SEMS)), the City's Emergency Operations Plan and subordinate and supporting plans.

Specifically related to the Citizen Corps concept, the Office of Disaster Preparedness is responsible for the overall administrative actions and the Community Emergency Response Team (CERT) component. The City of Yucaipa Police Department is responsible for activities related to and management of the Neighborhood Watch Program, and the Volunteer Citizen Patrol Program (VCP).

City Department	Program
Office of Disaster Preparedness	<ul style="list-style-type: none"> • Community Emergency Response Team (CERT)
Police	<ul style="list-style-type: none"> • Neighborhood Watch Program • Volunteer Citizen Patrol Program (VCP)

Responsibilities The Coordinator of Emergency Services is responsible for implementation of Office of Disaster Preparedness Programs and the Yucaipa Chief of Police is responsible for Police Department programs as outlined above.

As additional Citizen Corps opportunities present themselves the City Office of Disaster Preparedness will determine feasibility and conduct a needs assessment as required in reviewing the programs.

The Coordinator of Emergency Services is appointed to act on behalf of the City on the County of San Bernardino Operational Area Citizen Corps Advisory Committee.

YUCAIPA CITIZEN CORPS COUNCIL

General Citizen Corps Councils are established to bring together leaders from the relevant sectors of communities. The purpose of Citizen Corps Councils is to have all decision makers at the table to manage existing volunteer resources in leveraging mutually supportive endeavors among represented groups.

Membership The City’s Citizen Corps Council members include:

- The Coordinator of Emergency Services
- Representatives of the Police Department and Volunteer Citizen Patrol Program
- Representatives of the Fire Department

Participation on the Council is making a commitment to educate the public on safety, to help citizens take an active role in protecting themselves from harm, to teach citizens what to do in the event of a crisis, and to expand volunteer opportunities that will enhance the preparedness, response, and recovery capabilities of the City.

Responsibilities The City departments identified are responsible for specific Citizen Corps components and will create action plans to accomplish specific goals related to the core aspects of the Citizen Corps concept.

Leadership Because of the unique requirements placed on first responders during a crisis the City has appointed an administrative position to fulfill the

primary leadership role in the Citizen Corps. In which the Coordinator of Emergency Services acts as the program manager.

The Coordinator of Emergency Services acts as the point of contact when updating registration with the Federal Emergency Management Agency, the Governors Office of Volunteerism, or the Operational Area.

CITIZEN CORPS PROGRAMS

CERT

The Community Emergency Response Team (CERT) program is intended to provide training in emergency preparedness and basic response techniques to residents, enabling them to take a more active role in personal and public safety.

The City Office of Disaster Preparedness is responsible for managing the CERT program. This includes establishing operating procedures, providing training, education and outreach efforts, incorporation of program into disaster service worker volunteer program, and formalizing neighborhood to neighborhood efforts.

Neighborhood Watch

Neighborhood watch is a crime prevention program which enlists the active participation of citizens in cooperation with law enforcement to reduce crime in the community.

The City Police Department is responsible for managing the Neighborhood Watch program. This includes establishing operating procedures, building area programs, recruitment, training, outreach, and support activities.

VCP

The Volunteer Citizen Patrol Program (VCP) is utilized to support administrative and routine requirements of the City Police Department by freeing up more officers for “frontline duties”. This program seeks to increase the number of volunteers currently serving the Police department.

The VCP program is managed by the Yucaipa Police Department. With duties including: establishing plans for increased volunteerism, training, education and outreach, and incorporation of existing programs.

PCF

The Fire Department manages a Paid Call Firefighter (PCF) Program. Fire Department paid professionals recruit, train and directly supervise these volunteer fire forces that are on a “call as needed basis”.